



Salford CVS
making a difference in Salford



Volunteer Centre
Salford

How to create an account and add a volunteering opportunity



Making a difference in Salford since 1973

Registered office: The Old Town Hall, 5 Irwell Place, Eccles, Salford M30 0FN

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Company Limited by Guarantee: 1948293 Registered Charity: 519361





**Go to the volunteering section on our website
homepage (www.salfordcvs.co.uk)**

Welcome to Salford CVS

Salford CVS (Community and Voluntary Services) is the city-wide infrastructure organisation for the Voluntary, Community and Social Enterprise (VCSE) sector; providing specialist information, advice, development support and opportunities for influence and collaboration. We provide support for organisations to establish and develop including training for their staff, volunteers and trustees. Our Volunteer Centre (Volunteer Centre Salford) provides support for individuals who want to volunteer and assistance for organisations developing volunteer programmes. In 2019 we celebrated a 100 years since our creation – a century of **'Making a Difference in Salford'**.

Volunteering

Pride in Place

Training and events

Funding

VCSE sector support

Live Well



Click on “We need volunteers”

Volunteer Centre





Click on “create your online account here”

We need volunteers

Advertising your opportunities

If you are looking to recruit volunteers, you can advertise your opportunities, track and manage your volunteer applications online via our **Volunteering Portal**.

If you are new to the Portal please **create your online account here**. You will be asked to create a Volunteer Manager account, complete your organisation's profile and then you will be able to add your opportunities to the Portal.

If you have already set up your online account, **log in here**.

If you need help registering on the portal please contact Claire on 0161 787 7795 or email **volunteer@salfordcvs.co.uk**

We can also promote via our social media platforms **Twitter** and **Facebook** - tag us in your posts and we will be sure to share or retweet.

How we can support you:





Fill in your new account details and click save

Volunteer Manager Account Creation

Account

Please enter a Username to create an account. If you already have an account [please login](#) before completing this form.

Username *

[Check Availability](#)

This username is currently available.

Punctuation is not allowed in a Username with the exception of periods, hyphens and underscores.

Password

Confirm Password

Provide a password for the new account in both fields.

Register with Volunteer Centre Salford. If you are unsure if you have already registered, please contact the centre on 0161 787 7795 or email volunteer@salfordcvs.co.uk.

If you have forgotten your password, [you can reset it now](#).

If you no longer have access to your registered email, please ring us to update your account.

Email *

First name *

Last name *

Your Organisation *



I'm not a robot



reCAPTCHA

✓ Save

✗ Cancel

Fill in the organisation profile details

Complete your organisation profile

Organisation details

City *

Postcode *

Country *
United Kingdom

Organisation name *

What does your organisation do? *

Address line 1

Address line 2

Address line 3

Fill in the Volunteer manager details. These are likely to be the same details you added on the Account Creation section (page 5 of this guide)

Volunteer manager

First name *

Ben

Last name *

Fowler

Job title *

Volunteer Manager

Email *

ben.fowler@salford.cvs.co.uk

Submit



Now your account is created, click to register your volunteer opportunities

Home / / Complete Your Organisation Profile / Complete Your Organisation Profile

Complete your organisation profile

Thank you for registering your organisation with Volunteer Centre Salford.

You can now [register your volunteer opportunities with us.](#)

If you would like to speak to a member of our team please call us on 0161 787 7795 or email volunteer@salfordcvs.co.uk

[Back to form](#)



Add your volunteer opportunity details

Submit an opportunity for listing

Your details

First Name *

Ben

Last Name *

Fowler

Email *

emergency@salfordcvs.co.uk

Your organisation

City *

Salford

The opportunity is now with our team for review. It is generally approved and live on our website within 7 working days

[Search](#)

[Home](#) / / [Submit An Opportunity For Listing](#) / [Submit An Opportunity For Listing](#)

Submit an opportunity for listing

Thank you for listing an opportunity with Volunteer Centre Salford.

We have sent you an email with further details.

Your opportunity will be live on our website within 7 working days.

[Find out more about the support we offer.](#)

- [Training](#)
- [Good practice](#)
- [Volunteer recognition](#)

[Back to form](#)

**When logged into your Volunteer Manager account,
you can view your active opportunities using this
drop down**

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You can see your active opportunities and whether they are approved for listing yet

Our active opportunities

Active Opportunities

Role: [Test Opp 5](#)

Approved for listing: Yes

Listing expiry: Wed, 03/17/2027 - 12:00

What will volunteers do?: Everything

View volunteers: [View](#)

Update listing status: [Update](#)

See any active volunteer applications by clicking “View”



Inactive Opportunities

There are no active opportunities for your organisation. [Submit a new opportunity now.](#)



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Contact Us



Tel: 0161 787 7795

Email: office@salfordcvs.co.uk |
volunteer@salfordcvs.co.uk

Website: www.salfordcvs.co.uk

Twitter: [@SalfordCVS](https://twitter.com/SalfordCVS) [@VCSalford1](https://twitter.com/VCSalford1) [@DTeamSalfordCVS](https://twitter.com/DTeamSalfordCVS)

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