Salford CVS

Live Well Cancer Micro Fund 2026-27

Guidance for Applicants

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We aim to ensure that our grants programme is accessible to everyone. If any aspect of the application process is a barrier to applying, please contact us by email at grants@salfordcvs.co.uk or phone 0161 787 7795 to discuss alternative application formats or other forms of support.

Salford CVS
Making a difference in Salford

LIVE WELL
DOING THINGS DIFFERENTLY WITH GREATER MANCHESTER'S COMMUNITIES

Salford
Integrated Care Partnership

About the fund

The Live Well Cancer Micro Fund is a new fund that aims to improve cancer-related health outcomes for people in Salford. We are looking to fund projects that raise awareness of the signs and symptoms of cancer, encourage people to seek help early, and support people affected by cancer within their communities.

Grants of **up to £500** are available to adapt or expand existing activities. Grants of **up to £1,000** are available to develop and run new activities. We are particularly interested in projects that raise awareness of the following cancers:

- **Upper GI Cancer**
- **Cervical Cancer**
- **Lung Cancer**
- **Bowel Cancer**

Applications focusing on other cancer types will also be considered where they clearly meet the aims of the fund.

The Live Well Cancer Micro Fund is open to voluntary, community and social enterprise (VCSE) groups and organisations operating in Salford for the benefit of Salford residents. Please see the next page for further eligibility criteria.

The Live Well Cancer Micro Fund is supported by NHS Greater Manchester (Salford) and the GM Cancer Alliance.

Who can apply?

To apply, you group or organisation must meet the following eligibility criteria:

- Constituted as a voluntary, community or social enterprise (VCSE) group or organisation *
- Your income in the last full financial year is less than £100,000 **
- Based in Salford **OR** have a strong track record of delivery in Salford
- Have an organisational bank account with two signatories who are not related to each other **OR** a holding account at Salford CVS
- Fully up to date with grant reporting to Salford CVS (if applicable)
- One application per group/organisation

* If you are a community group (unincorporated association) and are not a member of Salford CVS, you must submit a copy of your constitution with your application.

** By annual income, we mean your organisation's total income in its most recent financial year. If your full, unabridged accounts are not available online (for example, because you are a CIC or community group), you must submit a copy with your application.

Important dates

Organisations receiving a grant will have **up to 5 months** to spend the grant.

Fund opens	27th October 2026
Application deadline	12.00pm (midday) on 20th November 2026
Decisions expected	December 2026
Approximate delivery period	January – June 2027
Mid-project report due	Simple mid-point report with outputs by end of March 2027
End of project report due	Within one month of project completion

Priorities of the fund

Your project must address **priority A and one additional priority (B-D)**

A **Increasing awareness of signs and symptoms of cancer**

- Activities that help more people recognise and understand the signs and symptoms of cancer

Groups must also meet **one (or more)** of the priorities B-D

B **Increasing knowledge and confidence of communities to seek help and access support**

Activities that help people understand where to get help and feel confident accessing support

C **Reducing barriers to engagement with primary care and support services**

Activities that make it easier for people to use services such as GP and other healthcare and support services

D **Adapting or creating activities that support people living with cancer and their families**
Activities that help people living with cancer and their families access information, advice, guidance and/or emotional support

Applications for projects addressing more than two priorities are welcomed, however this will not increase the likelihood of receiving funding.

Unsure if your project is a good fit? Please contact the Grants Team for an informal conversation before applying (contact details are available on page 8, 'Support with your application').

Priority cancers

We are particularly interested in projects that will focus on the following cancers:

- **Upper GI Cancer.** For more information see: https://www.salford.gov.uk/cancer-awareness/
- **Cervical Cancer**. For more information see: https://www.nhs.uk/conditions/cervical-cancer/
- **Bowel Cancer**. For more information see: https://www.nhs.uk/conditions/bowel-cancer/
- **Lung Cancer**. For more information see: https://www.nhs.uk/conditions/lung-cancer/

Projects focused on Upper GI, Cervical, Bowel and Lung cancer are particularly encouraged due to local health priorities. Applications addressing other cancers will still be considered where they clearly meet the aims of the fund.

Priority groups

We are also particularly interested in funding projects for the following **groups of people, who are more likely to receive a later diagnosis:**

- People experiencing socioeconomic disadvantage, homelessness or digital exclusion.
- People with learning disabilities, autism and neurodiversity.
- d/Deaf people, people with hearing loss, and people with sensory or physical disabilities.
- People with mental ill-health and mental illness.
- Ethnic minority communities, refugees, people seeking asylum and newly arrived migrants.
- LGBTQ+ communities.

- Older people and people experiencing social isolation.
- Men where evidence demonstrates a specific cancer inequality or unmet need.
- People living with and beyond cancer, including carers, families, children and young people affected by a diagnosis.
- Other underserved communities identified through credible local insight.

NB: Projects do not need to work with the priority beneficiary groups listed above. However, where applications are of a similar quality, those that focus on priority groups may be prioritised by the assessment panel.

What we are looking for in projects

How the application has been shaped by the local community: We are looking to support projects that are run by, or designed in conversation with, people and communities in Salford.

Embedding positive cancer messaging in regular activities: We are looking to support projects that use the information and skills gained through the training sessions to promote positive cancer messages in their activities.

Demonstrate links to wider neighbourhood services: We are looking to support projects that are connected to and build on existing activity within their local area. This might include working with your local PCN, Health Improvement Team, or Wellbeing Matters Community Connectors.

Making use of existing resources: Organisations are encouraged to use existing resources, such as flyers, posters and educational booklets, rather than creating their own. If you believe there is a gap in resources for your community and wish to develop new materials, please contact Hannah Stirzaker at 10GM (Hannah.stirzaker@10gm.org.uk) and Souhad Alhoussari at Salford City Council (souhad.alhoussari@salford.gov.uk) to discuss this further.

What training and support will be provided?

Meet The Funder

Session date: 10th November, 2pm - 3pm.

This session will include:

- Opportunities to meet and connect with organisations providing cancer-related services and support across Salford.
- Links with relevant public health, NHS and community partners.
- Support with quality improvement, reflection and adapting delivery.
- Organisational development and further training where relevant.

Cancer Research UK – Talk Cancer training

Training dates: 3 and 10 December 2026, 10am–2pm.

You do not need existing expertise in cancer awareness to apply. Cancer Research UK's Talk Cancer programme helps people develop the knowledge, skills and confidence to have supportive conversations about cancer and health in their communities. The training covers reducing cancer risk, early diagnosis and screening, and helps participants understand key messages, address fears and barriers, and encourage positive health actions.

The training is suitable for health and social care professionals, volunteers and anyone who can promote health and wellbeing in their community.

All funded group are required to attend a training session on either **3rd December 2026** or **10th December 2026 (10am-2pm).**

Working with Primary Care Networks (PCNs)

Groups are encouraged to engage with their local PCN, informing them of the work that is going on and inviting them to be part of activities, if appropriate. All funded groups will be provided with a named lead at the PCN who can be contacted in relation to the project. Applicants do not need confirmed partnerships with PCNs at application stage.

How much funding can we apply for?

Eligible organisations are invited to apply to up to £500 or £1,000, depending on the type of activity you plan to undertake:

Adapting or expanding current activities	Up to £500
Setting up new activities	Up to £1,000

What can the grant be spent on?

Most reasonable costs needed to deliver the project may be considered, including:

- Venue hire and community outreach costs
- Sessional staff, facilitators, interpreters or translation
- Volunteer expenses linked to the project
- Accessible information and communication materials
- Equipment and materials necessary for delivery
- Promotion and engagement
- Refreshments for project activity
- Public liability insurance
- A proportionate contribution to overheads and management costs

What can the grant not be spent on?

- Alcohol
- Retrospective costs or activity delivered before an award is made
- Costs that a statutory body has a duty to fund
- Clinical diagnosis, treatment or unapproved screening activity
- Projects delivered outside Salford without a clear benefit for Salford residents
- Meals or trips without a clear link to sustained community benefit and the fund priorities

Examples of projects

Fund Priority/Priorities	Example Projects
Priority A Increasing awareness of signs and symptoms of cancer	• Delivering cancer awareness workshops for members of a community group. • Hosting a health information session with an NHS or Cancer Research UK speaker. • Running an awareness campaign of signs and symptoms of cancer at a local community centre.
Priority B Increasing knowledge and confidence of communities to seek help and access support	• Running workshops explaining how to contact a GP and what to expect during an appointment. • Providing translated information sessions for communities facing language barriers. • Delivering confidence-building sessions focused on discussing health concerns.
Priority C Reducing barriers to engagement with primary care and support services	• Delivering activities in trusted local venues where communities already meet. • Running digital literacy sessions to support people to complete online registration forms or access NHS services digitally.
Priority D Adapting or creating activities that support people living with cancer and their families	• Establishing a peer support group for people living with cancer. • Running a wellbeing, arts or gentle exercise group for cancer patients and carers. • Providing information and signposting sessions on benefits, practical support and local services.

Attendee Surveys

In order to help capture the benefits of your projects all groups will issue simple **Before *and* After Surveys** for attendees to complete. These survey sheets will be provided by Salford CVS and are a quick and simple way for attendees to show how the sessions have improved their knowledge of the priority areas of the fund.

What policies and other documentation are required?

All organisations will be expected to have the following policies in place at the time of application:

a) Health and Safety policy
b) Equality/Diversity Statement or Policy
c) Public Liability Insurance (cost can be included in budget)
d) Risk assessments

...and if applicable to project activities:

e) Volunteer Policy
f) Safeguarding Adults policy
g) Safeguarding Children policy

Please note: If your project involves working with children or vulnerable adults you will need to include a copy of the Safeguarding Policy.

How do we apply?

Submit the completed form by email to grants@salfordcvs.co.uk in Word format before the application deadline. Alternatively, applications can be posted to: Salford CVS, The Old Town Hall, 5 Irwell Place, Eccles, M30 0FN

What support is available for applicants?

Accessibility

We want our grants programme to be accessible to everyone. If any part of our application process is a barrier to applying, please contact the Grants Team at grants@salfordcvs.co.uk or phone 0161 787 7795.

Support with your application

If you have any questions or concerns about completing the application form, or you would like to discuss your project proposal with a member of the Grants Team, please contact the Grants Team at rob.forsyth@salfordcvs.co.uk or phone 0161 787 7795. The Grants Team are also available to provide a pre-application read-though and feedback.

Wider development support

The Development Team at Salford CVS offer practical support to VCSE organisations with developing policies, accessing volunteers, and accessing wider funding. For further information, visit our website at: www.salfordcvs.co.uk/development-support

See our online Safeguarding in Salford resources: www.salfordcvs.co.uk/safeguarding-salford

You can also contact our Development Team by phone 0161 787 7795 or email at: office@salfordcvs.co.uk

How will applications be assessed?

- On receipt of applications, Salford CVS will undertake eligibility checks
- All applications that are eligible will be independently scored by a panel consisting of representatives from NHS Salford ICP, a large VCSE-sector organisation and Salford CVS
- The assessment panel will meet to agree the awards
- Unsuccessful applicants will be provided with a summary of feedback from the assessment panel

In the event of more than one application receiving the same or a similar score, tipping factors may support the decision-making process. These include:

- To get a wider range of beneficiaries
- To get a wider geographic spread across Salford
- To fund applicants who have not been funded before, or who have not received funding from Salford CVS in the current financial year
- Where the applicant has a poor or weak monitoring track record for previously funded work

What happens if we are awarded a grant?

Successful applicants will be notified of their grant by email. Please read the offer letter attached to the email in full, which contains important information about the grant including the amount awarded, any conditions, and next steps to claim the grant. Once the required documents have been received, we aim to issue the grant by bank transfer within 5-10 working days.

How will our project be evaluated by Salford CVS?

Salford CVS has a three-fold approach to evaluation:

- **Assessing impact** – the difference your project made in words, numbers, stories, quotes and photos
- **Gathering learning** – what you have learned as an organisation, how your organisation has developed and what you would do differently next time
- **Providing assurance** – demonstrating good management of public money

In practical terms, this means providing feedback to Salford CVS in the shape of a simple report form when your project is complete. We may also select your project for a monitoring visit (in person or remotely) to help us understand how you are getting on and if you're in need of any support.

As guardians of public money, Salford CVS requires all funded organisations to keep receipts for all project spend. We undertake spot-audits every year and you may be asked to provide evidence of your spending.

With your help in providing simple feedback Salford CVS can demonstrate how grants and investments can make a real difference to the health and wellbeing of local people. This is important in helping us report back to our funders and wider partners and helps secure investment in our sector over the years to come.

Any further questions?

Please contact the Grants Team by phone 0161 787 7795 or email at: grants@salfordcvs.co.uk

Completing Application Form - Part 1

Contact Information

Question a) – Please give the name of the lead contact for this application / project. They will be the primary point of contact for all matters relating to this application and any successful project award.

Question b) – Please give a secondary contact. They will only be contacted if we have difficulty reaching the lead contact.

Unincorporated Associations (community/voluntary groups): both contacts should be members of your management committee.

Organisations: at least one contact must be a board member or senior member of staff.

About your organisation

Question 1) – Please give the full name of your organisation.

Question 2) – Please give the registered address of your organisation. If you don't have a registered address as such, please provide the address of your Chair.

Question 3) – Please give your organisation's turnover for the last full financial year.

Question 4) – Please tell us how your organisation is constituted, for example:

- Unincorporated Association or Community Group
- Company Limited by Guarantee
- Registered Charity
- Charitable Incorporated Organisation
- Community Interest Company
- Community Benefit Society
- Cooperative Society
- Other (give details)

Please note:

- All organisations must be not-for-private-profit
- Companies Limited by Guarantee must have an 'asset lock' to prevent the transfer of assets to individuals
- Some charities might also be a company limited by guarantee

Question 5) – Please give your organisation number (i.e. registered with the Charity Commission or Companies House). Please note that Unincorporated Organisations / Community Groups will not have an Organisation Number.

Questions 6) – Please provide links to your organisation's website and social media accounts (if applicable).

Questions 7-8) – We are keen to support all staffed organisations that pay a minimum wage of at least **£14.10 per hour** as set by the Living Wage Foundation. We also actively encourage organisations to become an accredited Living Wage Employer. If you don't employ staff, please tick the 'not applicable' box (N/A).

The cost of Living Wage Employer accreditation fees varies according to the size of your organisation. For full details of the costs please contact the Living Wage Foundation via their website.

Question 9)– If your organisation pays all staff at the real living wage rate of £14.10 or more, but is not accredited as a Living Wage Employer, you can request support from Salford CVS to meet your first year's accreditation fees.

Question 10) – We expect all organisations to have relevant policies in place at the time of application. Please note that that Public Liability Insurance costs can form an element of your bid. If you need advice or support on developing policies, please see the 'What support is available to applicants?' section above.

Please note that you will need to submit copies of the following documents along with your application:

- Safeguarding Adults Policy (only if applicable to your project)
- Safeguarding Children Policy (only if applicable to your project)

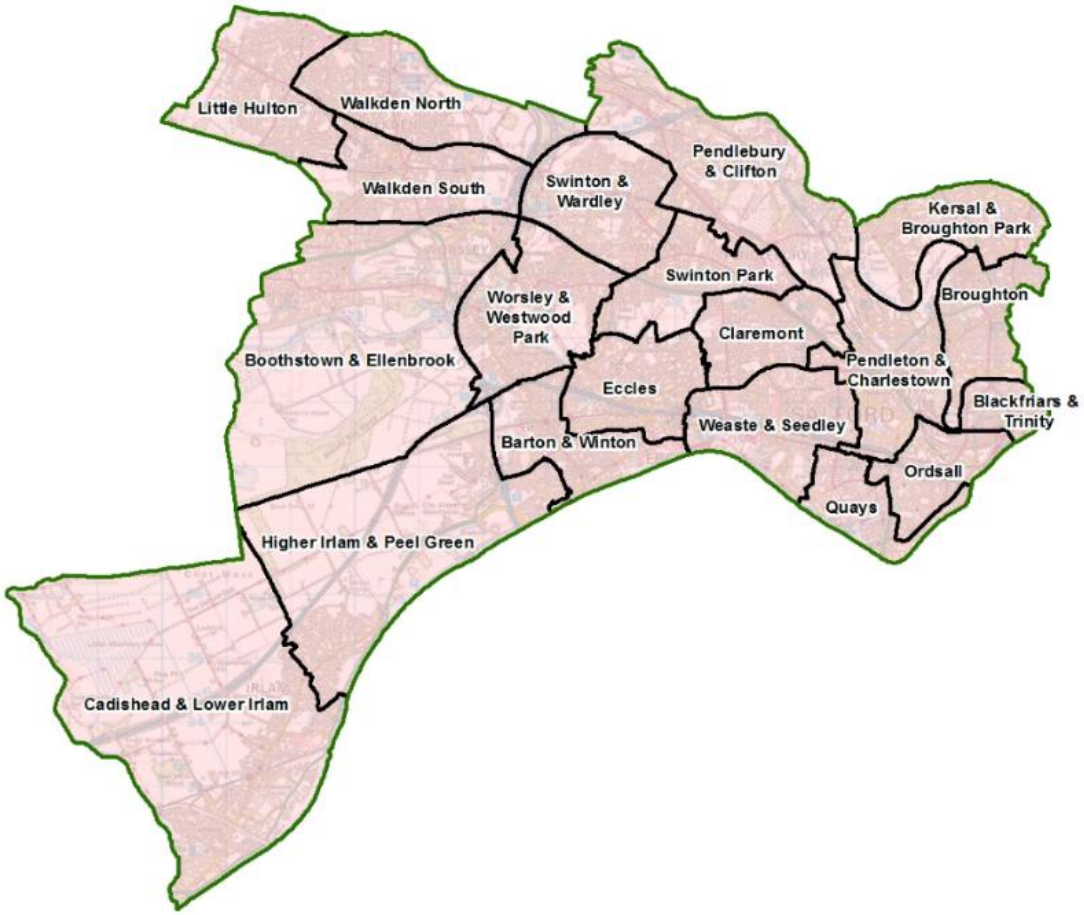
Project summary

Question 11) – Please give your project a memorable name. This helps us identify the project should your application be successful.

Question 12) – Please give a brief description of the project that sums up what you plan to do (140 characters max). This may be used in our publicity about the fund.

Question 13) – Please give your proposed project start and finish dates. Approximate delivery periods are provided on pages 4-5 of these guidance notes.

Question 14) – Please indicate the areas of Salford which will receive support from your project. If it is across the whole of Salford, please tick 'Salford city-wide'. See the map below showing Salford's new ward boundaries:



Question 15) – If your project is delivered from a single location (e.g. a community centre or park) please provide a postcode. If your activity will happen at more than one location, please provide all the postcodes. If this proves too difficult or isn't applicable, please give details. All activity should take place in Salford unless there is a clear and compelling reason to deliver it elsewhere.

Completing Application Form - Part 2

About the project

Question 16) – Please tell us which priorities of the fund (A-D) your project is **most** focused on addressing. The priorities are described in more detail on page 3

of these guidance notes and we require all applications to **meet priority A** and **at least one additional priority**. Please note, selecting more than two priorities does **not** increase the likelihood of receiving funding.

Example
For a project focused on identifying signs of cancer and informing groups of how to engage with their primary care networks – you would likely place a check (X) next to priority C (Priority A does not need to be marked as this is a requirement).

Question 17) – Please tell us which cancer(s) if any that your project will specifically target. You are able to focus on more than one cancer for your work.

Question 18) – Please tell us if this is a new, existing, or expanded project. By 'new,' we mean a project that has never happened before. By 'existing', we mean a project that is currently happening or has recently finished that would be continued with this grant. By 'expanded,' we mean an existing project that would be scaled up with this grant in terms of the number of activities or beneficiaries.

About your beneficiaries

Question 19) – Please use simple language to tell us who will benefit from the project. Mention anything that distinguishes them or that they have in common. For example, they might live in the same area, have a shared background or culture, or have similar hobbies or interests.

Question 20) – Please tell us if you are working with any of the listed priority groups for this fund. You do not *need* to be working with any of these groups to apply, but work with any of these priority groups may be used as a factor in making decisions for funding.

Question 21) – Please tell us what you intend to do with the grant if successful. Please give details of the practicalities involved in delivering your project, for example how you will use the money, what you plan to do, who will deliver the activities, the frequency of activities, when and where they will happen, how they will be promoted, etc. This activity must be recognisable in your project budget.

Question 22) – If sessions will be delivered through the project, please tell us approximately how many. If you plan to deliver different types of sessions e.g. group and one-to-one, you may wish to provide a breakdown.

Question 23) – Please tell us how many people will benefit directly from the project. Be realistic – we are interested in funding organisations delivering good projects with a manageable number of beneficiaries. We are **not** looking to understand the number of times people interact with your project – so if someone will attend more than once, they should only be counted once in this figure.

What difference will the project make?

Question 24) - Please explain how your project will benefit the health and wellbeing of people living in Salford. It should be clear how these benefits link to the priorities of the fund chosen in response to question 16. One way of thinking through the factors that contribute to good personal wellbeing are the 5 Ways to Wellbeing; these are: connect, get active, take notice, learn, give.

There is lots of helpful information for getting started with measuring outcomes and impact online, including choosing which methods/tools for use, for example this guide by NPC: https://www.thinknpc.org/starting-to-measure-your-impact/

If this is your first time measuring impact in this way, contact the Grants Team for one-to-one advice and support (see page 9, 'Support with your application').

Example

You are applying for funding for a community growing project. The main aim of the project is to improve the health and wellbeing of the beneficiaries; however, the project also has additional benefits for Salford:

- It supports the **natural environment**, by planting trees, flowers and vegetables.
- It supports the local economy and VCSE sector, by ensuring the services and materials that are bought in are sourced from **local independent businesses and fellow VCSE organisations.**
- It increases local people's employability, by providing **training opportunities** for staff.
- It supports people to give back to their community through **volunteering.**

Purchasing from local independent suppliers

As leading member of the Social Value Alliance, Salford CVS wants to ensure that as much of its grant monies as possible are spent in Salford. If possible, please try and avoid large chains or corporations, and especially Amazon who have been

identified as the worst company for aggressive tax avoidance which deprives our government of much-needed funds for schools, hospitals, local services etc. If you do feel pressured to occasionally use Amazon, then buy from Amazon Marketplace which supports independent suppliers.

About the money

Question 25) – Please give an accurate breakdown of your project costs by describing each item. You'll need to research some prices or obtain quotes (i.e. you can't just guess the costs). Please break down your calculation so we can see how you've arrived at the cost for each item. See some examples below.

Example 1
Acceptable: Venue hire – 4hrs/wk @ £10ph x 10 weeks = £400
Not acceptable: Venue hire – £400
Example 2
Acceptable: Refreshments @ £1.50/person x 10 people x 10 events = £150
Not acceptable: Refreshments = £150

Example 3
Acceptable: T-shirts @ £10 each x 15 = £150 + £5 delivery = £155
Not acceptable: T-shirts = £155

If other money is being used to support this project:

If you have other sources of money, it may be you're only looking for a contribution to certain costs (see the example below).

Description of item	Breakdown of calculations	Item cost	Amount requested
Venue Hire	4 hours per week @ £10ph x 10 weeks	£400	£250

Full cost = £400
Amount requested = £250
Amount from alternative sources = £150 (e.g. an annual raffle)

Therefore, the total cost of the project may be more than the amount you're requesting from this fund. If this is the case, please include the other sources of funding which will support this project and whether the money has been secured or whether an application is pending (see example below). **Such match funding is desirable but not essential.**

If applicable, where is the rest of the money coming from?		
Source of funding	Amount	Funding Secured?
Annual raffle	£150	Yes

Please attach

- **All applicants** need to submit a scan or photo of a recent bank statement or paying-in slip (dated in the last 6 months)
- **If the project involves working with children or adults** at risk, your safeguarding children and/or safeguarding adults policy must be submitted along with the completed application form. Please answer Yes or No**. If Yes, you must attach the relevant policy**

Declaration

Please confirm that you have read the **Terms and Conditions** of this grant by giving the name and role of the lead applicant.