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| **Little Hulton Big Local Board Meeting**  **Monday 2nd July 2018**  **18:00 – 20:20**  **Little Hulton Big Local Community Space M38 0BA**  **M I N U T E S** | | |
|  | **Introductions, Welcomes and Apologies**  **Present**  Sharon Maddocks (SM) Vice Chair, Alison Jones (AJ) LHBL Development Manager, Susan Owen (SO) LHBL Community Organiser, Anthony Gritto (AG) Board member, Shelagh Higginbottom (SH) Board member, Alison Sherrington (Millie Mae’s), Kate Lewis (KL) Board member, Sharon Higgin (Resident)  **In Attendance**  Kirsten Blackwood (KB) Deputy Chief Exec Salford CVS, Ashley Chapman (AC) Salford CVS (minutes)  **Apologies**  John Butler (JB) Chair, Nathanial Lynch (NL) Board member, Alison Gresty (AG) Board member, Carole Gallagher (CG) Board member, Fay Flatt (FF) Board member, Jackie Jones (JJ) Board member,  Sharon Maddocks (SM) Vice chair, welcomed everyone to the meeting and noted apologies. Board members and attendees introduced themselves.  Sheila (SH) and Anthony (AG) were welcomed to the board. |  |
|  | **Declaration of Conflict of Interests**  No conflict of interests. |  |
|  | **Minutes of last meeting & matters arising**    The minutes of the meeting held on 14th May were agreed as an accurate record.  Actions were discussed and action log updated.  Alison to get in contact with Geoff from locality about changing the Capital fund meeting to a Wednesday.  Little Hulton Pound  Pound designs were passed around, the numbers 1 and 5 to be added. The board felt that Little Hulton needed to be mentioned on the 2nd coin, AJ will ask BR to make amendments.  Coins can be collected from 1st September, during September, October and November, then a dividend will be granted the first week in December.  AJ has arranged a meeting with Mustard Tree and Cleggs lane to discuss the LH pound.  Alison met John Hesketh recently, any literacy on the coin to include ‘Countercoin’ and partner logos.  There was a discussion around setting up a separate board for the coin and its future. It was agreed a group would be arranged once the coin has been ran.  Room Hire  £10 a session, £20 a day to hire the room. It was agreed that alternatives ways of contributing to LHBL can be accepted if a group cannot afford the cost.  Mary Weldon joined the meeting at 18:27.  Youth Work Training  Training can be delivered either by Salford Intergrated Youth Services or Raise the Youth. There is a slight difference in cost, however both courses curriculum are the same (difference in delivery style) and are ready to run. The board agreed to arrange a meeting to invite reps from both organisations in order to make a decision. SM, AG and Alison Sherrington (AS) agreed to attend the meeting. AJ will contact both groups to arrange the meetings. | **Action 3.1**  **Action 3.2**  **Action 3.3** |
| **4.** | **Finance Update**  Kirsten Blackwood (KB) presented the finance report which was accepted by the board. Papers can be emailed on request, KB to send a copy to Sheila Higgin (SH).  AJ and KB are in the process of arranging a meeting to review the LTO.  Budget setting  AJ informed the board that they need to create a spend profile for 2018-2019. The board agree for Kirsten to review last year’s budget, decide what is needed and create a new spend profile for the board to discuss in September’s board meeting.  AJ gave an update on the Big Local Connect event. LHBL have spent slighty less than average, however, they haven’t invested in a capital build yet. Out of 150 Big Local’s over 130 have employed staff in Community Development roles. | **Action 4.1** |
| **5.** | **Request for Financial Support – Little Hulton News**  Jeff Millard from Peel Community Hall sent a request in for £14,500.00 to set up a community Newspaper ‘Little Hulton Matters’.  Creating a Newsletter for Little Hulton was raised at the AGM and the board felt that it would be a useful tool to advertise what is going on in the area. After a discussion the board agreed that the group needed to go through the Step Up grant process. AJ will contact them asking them to complete an application form. Alternative funding was also suggested, funding doesn’t have to come purely from LHBL, AJ will make them aware of other funding available to them. | **Action 5.1** |
| **7.** | **Task Group Updates**   1. **Employment and Enterprise**   Discretionary Grants  Discretionary grants report sent out with papers. Susan Owen (SO) went through the 23 grants. In total £3542.20 has been awarded. Very positive feedback on the applications, the board felt all applications were genuine, that they work very well and that a huge amount of difference can be made with a small amount of money.  Driving  Two separate grant requests have come through for driving lessons, one is an element of a Step up grant, £900, another a discretionary grant for £350. Copies of the grants were passed around. A discussion took place around driving lessons and whether LHBL should provide funding.  The board agreed to trial funding driving lessons on the basis that the grant is linked to training and employment, there is a job opportunity available after the lessons, LHBL pay the money directly to the driving instructor and that the money is ring fenced to £350.00. They also agreed that the money is awarded on condition of a follow up from the recipient.  AJ to contact Michael Worrall at Street League to clarify whether the Step Up applicant is guaranteed a job at the end of his apprenticeship.  UnLtd  Three social business grants were awarded:   1. Women With Wings – To develop their activities 2. Sue Hankins – For training 3. Christine Barker – To continue coffee morning’s at LHBL.   Society Inc were offered £5000 through the Step Up grant as they didn’t meet the criteria for the large grant. AJ is happy with the application but wanted someone else from the board to give it a final check, SM and Alison (Millie Mae’s) agreed to look through. AJ to email grant to SM and Alison.  Enterprise grants  Three enterprise grants received. Amjid is happy with all three, but still waiting for a response from Paul. Sharon agreed to look through the grants, AJ to send copy via email.  NEET Young people and Traineeships  Concern around NEET came from Employment and Enterprise group, it was identified after a review of the Sale Sharks traineeship that there is a potential gap in pre-traineeship training in Little Hulton. The Employment and Enterprise group would like to put aside £37,000 to develop a proposal they can bring to the next board meeting, the board agreed for the group to carry on exploring this area in order to develop their work.  Small Employment and Training Grants allow organisations to deliver specific employment and training activities, the fund was due to end at the end of July, however the board agreed to extend this to the end of September. The gives the board an opportunity to review grants without stopping provisions.   1. **Workers Report**   SO presented her workers report which was circulated with the papers before the meeting**.** SO will send out date for Breast Cancer afternoon tea and flyers for board to promote. Anyone able to provide cakes to speak to SO.  AJ presented her workers report which was circulated with the papers. She asked any board members to have a think and email her any opinions on advertising job adverts on the LHBL Facebook page and whether these should these be filtered. The money from Bright Ideas in the account, AJ to speak to Youth Unity to arrange a meeting with Seddons.   1. **Grants Task Group**   2 small grants received:   1. Little Hulton Cricket and Bowling Club bid for £741.99 for disabled toilets 2. Europia have bid for £440.00 to serve Polish dumplings at Peel Park. This has been approved by the board, just waiting for extra information.   A bid was received from Connexions to deliver their own discretionary grants, the board felt this was a duplication of LHBL work and the grant was unsuccessful.  St Paul’s Peel with Incredible Edible applied for Spring/Summer grant, which closes in August. The panel suggested an Employment and Training grant as it is a better fit and meets the criteria, the board agreed.   1. **Wellbeing Task Group**   Next share meeting to take place on Wednesday 4th July. The group are now constituted and recently applied for a Wellbeing grant.   1. **Capital Project**   Majority of the Stakeholder questionnaires have been completed and sent back. Still waiting for a response from Harrop Fold and Ramstreet. Alison Jones to deliver paper document to Ramstreet.  Community Cards have been collated and word clouds created.  The £9000 from Bright Ideas is now in the bank account, a date needs to be arranged with Geoff and day with Cleggs lane and North Walkden football club.   1. **Youth Unity**   Very positive comments on Youth Unity. Bigger summer programme is currently in motion. | **Action 7.1**  **Action 7.2**  **Action 7.3**  **Action 7.4**  **Action 7.5**  **Action 7.6** |
| **8.** | **AOB**  So far Millie Mae’s have raised a total of £1158.00 for Little Hulton. AS then gave an overview of the 6 upcoming events, 2 ladies nights, family nights and Christmas events. |  |
| **9.** | **Date and Agenda of next meeting**  The next board meeting will be on Monday 6th August, 6pm at the LHBL premises. |  |