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| **Little Hulton Big Local Board Meeting**  **Monday 14th May 2018**  **18:00 – 20:30**  **Little Hulton Big Local Community Space M38 0BA**  **M I N U T E S** | | |
|  | **Introductions, Welcomes and Apologies**  **Present**  Sharon Maddocks (SM) Vice Chair, Alison Jones (AJ) LHBL Development Manager, Susan Owen (SO) LHBL Community Organiser, Carole Gallagher (CG) Board Member, Stuart Wilde (SW) Board Member  **In Attendance**  Kirsten Blackwood (KB) Deputy Chief Exec Salford CVS, Rebecca (R) City West, Ashley Chapman (AC) Salford CVS (minutes)  **Apologies**  John Butler (JB) Chair, Kate Lewis (KL) Board Member, Steve Skinner (SS) Big Local Rep  Sharon Maddocks (SM), Vice chair, welcomed attendees to the meeting and noted apologies. |  |
|  | **Declaration of Conflict of Interests**  Two conflicts of interest were raised - Cleggs Lane and Harrop Fold submitted a bid for a grant. It was agreed SM and Carole Gallagher (CG) would leave the room during the ratification. |  |
|  | **Minutes of last meeting, matters arising and action logs.**    The minutes of the meeting held on 9th April were agreed as an accurate record.  Actions were discussed and action log updated.  **Little Hulton Pound**  Mustard Tree and Cleggs lane have confirmed they will accept the pound. Alison Jones (AJ) is currently waiting to hear back whether there will be any effects on benefits. A meeting has been arranged with Mike Riddle to discuss the pound further.  **Room Hire**  Mixed feedback in regards to room hire charges. The group discussed contributions on a case by case basis with groups that are unable to pay providing something in kind rather than money.  AJ to type up potential ideas and bring to next meeting. | **Action 3.1** |
| **4.** | **Finance Update**  KB presented the finance report which was accepted by the board.  The forecast for Repairs & Renewals has been increased by £5000. AJ advised the group to be cautious with this area and to ensure the budget isn’t increased more than necessary.  KB reported that the LTO agreement with Salford CVS ends in August 2018 and needs to be reviewed. AJ will arrange a meeting with KB, JB and herself. The meetings discussions will be brought to the next meeting for the board to ratify. | **Action 4.1** |
| **5.** | **CityWest**  SM welcomed Rebecca to the meeting. Rebecca introduced herself and explained to the board that she had previously met with AJ and JB around work between Little Hulton Big Local (LHBL) and City West. She explained that there had been some difficulties in creating partnerships in the past but this is recently improving in regards to activities and integration. City West are recruiting a Community Development worker introductions will be made once the position is filled.  She reassured the group that previous struggles faced were not representative of Citywest, that the organisation still had community responsibilities and asked if there was anything additional Citywest could do for the relationship.  SM informed Rebecca about the two youth nights LHBL are currently running. LHBL want to secure the provision for the long-term future. Rebecca was very keen to look at the youth club collectively and discuss a potential partnership. AJ will set up a Youth Unity meeting to discuss ideas.  In regards to LHBL’s aim to help strengthen resident associations, CW and LHBL have a good partnership already, but it was agreed this could be built on. SM thanked Rebecca.  Rebecca left the meeting. | **Action 5.1** |
| **6.** | **Request for Financial Support – Welcome to Pie, Snack Shack and Little Hulton Festival.**  PIE an educational Social Enterprise have sent an unsolicited request for £11,500 to run ‘Future Ready’ programmes for students at Harrop Fold. AJ had previously suggested the group complete an Employment and Training (E&T) bid and to think about delivering to a slightly older age range, however, didn’t receive anything back. The board agreed for AJ to encourage the group to apply for the E&T grant.  Summer Snack Shack a partnership summer project are looking to run youth activities and fun programmes in the summer holidays with food provided. The group have asked for a contribution of £750.00. In principal the board agreed to the contribution but will look into Salford CVS’ Holiday Hunger fund as an alternative. KB will speak to Simon, Salford CVS grants manager regarding the grant.  LH Festival – Spirit of Little Hulton have applied for funding from Awards For All. Last year the board agreed to underwrite if unsuccessful for alternative funding. AJ asked if the board were happy to underwrite the festival (up to £5k) again this year - 2018. Everyone in attendance was happy to underwrite the festival.  All decisions will be deferred as the meeting was not quorate. | **Action 6.1** |
| **7.** | **Task Group Updates**   1. **Employment and Enterprise**   2 discretionary grants received last month for driving lessons, the board agreed more information was needed in order to make a decision. AJ contacted the applicants but is yet to receive additional information. Since then they have received another grant from the same applicant asking for £350 but no answers to the board’s questions. The group were wary to award the grant, as an alternative they agreed to provide money for taxis. AJ to contact a teen parent group who offer driving lessons to discuss their experience funding driving lessons.  **Enterprise Grants**   1. A volunteer has been offered work providing lunches for community venues and individuals in need. They have requested £500.00 for a second hand car and road tax in order to accept the jobs. The board approved the grant on the basis that the money is transferred into a business bank account, suitable insurance is taken out and references are provided. 2. £475.00 to help set up a beauty business. Reference was sent by Eric McBean from Citywest. Amjid is happy with the bid, just need to check the applicant isn’t breaching any tenancy agreements and feedback from Paul at Corinth. The board agreed the bid   UnLtd – Social Enterprise  AJ has sent dates out for panel – 22nd and 23rd May. Eric McBean has volunteered to sit on the panel. Resident voice need, Carole Gallagher agreed to do the 22nd and Stuart Wilde – 23rd.  Late application for Flower Show, CG was supportive of the grant, just waiting for comments from SM.   1. **Grants Task Group**   Sue went through the recent grants.  Five Small community grants awarded:   1. Hilton Lane Primary, 2. Toddlers, 3. Playgroup, 4. Healthy Hearts, 5. Sale Sharks (Equipment to stay with LHBL)   Harrop Fold – bid for £750.00 for toast. AJ has been in contact with the school regarding costings, will forward this on to Carole and Mary, if they are happy the bid will be approved.  Incredible Edible – AJ spoke to group and asked them to apply for an Employment and Training grant, then once constituted to apply for the small grant.  Last Month’s Grants   1. Women With Wings have agreed the £250.00 spending. Jasmin has agreed to make cheaper purchases where possible and the group have been told leaders cannot supply medication. The board approved the grant.   Employment and Training Grants  Grants awarded to Connexions and Incredible Education.  Enterprise Step Up  Share – AJ has contacted them asking the group to resubmit a small grant, Mary and Carole will review once received.   1. **Wellbeing Task Group**   AJ gave an update on the group. The parent self-help group sessions arranged by two residents with 42nd Street have been very popular and picked up lots of publicity. 3 sessions scheduled, then a review afterwards.   1. **Capital Project including – Bright Ideas Grant and Stakeholder Questionnaire**   Awarded Bright Idea– SM and JB met with Jeff from locality who have provided LHBL with 10 days of support from now until December. Jeff will attend the next board meeting in June regarding the way they can work together and the type of support available.  LHBL can apply for funding of up to £10,000 with Bright Idea which could be used to carry out a building condition survey on Peel Park Pavillion, appraisal ops on buildings, outline plans and the cost and identify what attention and where is needed. Seddons quoted about £4621.20 (not including VAT of approx. £900) totalling to £5,500.  Funding has been received from private sector but still need to identify consultant to work with Youth Unity about getting a voice at strategic level. AJ will put some feelers out about possible Onside consultant.  Cleggs Lane and NW have an extra consultant for locality to do research on other capital build.  The board agreed the Bright Idea grant.  YU are doing some work with Walk The Plank to identify two artists to carry out creative consultation with children and their opinions on how to get Manchester walking, this has cost £1000.  Stakeholder event  Currently just waiting for targeted questionnaires, need to get as many stakeholders as possible completing forms. AJ asked the board to chase questionnaires up. Meeting for capital task group to be arranged, AJ will send out dates.   1. **Workers Report**   Sue (SO) provided an overview of her work report. The retail corner is all set up in the new build. She has been helping new groups apply for grants.  The theme for the next volunteer course is newsletter.  AJ provided an overview of her work report. She informed the board that she is no longer at Salford CVS on a Friday which has given her more flexibility around covering Fridays.  Design suggestions for LH pound, AJ will email over to the board. 9 Community Researchers have been employed – Sharon to sign SLA.  Youth Unity and Big Local to fill stakeholder event.  Plans to attend primary school cluster meetings for publicity.  **Park Run** – In order to run, regular Sunday volunteers are needed, which LHBL will have to generate themselves. A conversation needs to be had to see whether anyone is interested. It was agreed to have a Park run table at the festival to see if anyone would be interested in managing the run.   1. **Young People including request for support for Youth Forum**   Voice of Little Hulton young people have come up with their first idea of looking after and making Pied Piper Park more user friendly. SM asked the board if they would be happy to delegate £5000 from the budget to this group to help them start up and help move things along. The board agreed. | **Action 7.1**  **Action 7.2**  **Action 7.3**  **Action 7.5** |
| **8.** | **AOB**  No other business.  The meeting closed at 20:34.  All decisions made in the meeting to be emailed for the board to ratify by the end of the week (AJ). | **Action 8.1** |
| **9.** | **Date and Agenda of next meeting**  The next board meeting will be on Monday 4th June 2018 at 6pm at the LHBL premises. |  |