|  |  |  |
| --- | --- | --- |
| **Little Hulton Big Local Board Meeting**  **Monday 4th June 2018**  **18:00 – 20:15**  **Little Hulton Big Local Community Space M38 0BA**  **M I N U T E S** | | |
|  | **Introductions, Welcomes and Apologies**  **Present**  John Butler (JB) Chair, Nathanial Lynch (NL) Board member, Sheila Higginbottom (SH) Resident, Anthony Gritto (AG) LHBL Volunteer, Alison Jones (AJ) LHBL Development Manager, Jackie Jones (JJ) LHBL Volunteer, Steve Skinner (SS) Big Local Rep, Carole Gallagher (CG) Board member, Stuart Wilde (SW) Board member, Kate Lewis (KL) Board member, Sharon Maddocks (SM) Vice Chair, Susan Owen (SO) LHBL Community Organiser  **In Attendance**  Kirsten Blackwood (KB) Deputy Chief Exec Salford CVS, Jeff Scales (JS) Bright Ideas, Ashley Chapman (AC) Salford CVS (minutes)  **Apologies**  Alison Gresty (AG) Board member.  John Butler (JB), Chair, welcomed everyone to the meeting and noted apologies. Board members and attendees introduced themselves.  Alison Jones (AJ) informed the board that Jackie Jones (JJ), Sheila Higginbottom (SH) and Anthony Gritto (AG) had applied to the board. |  |
|  | **Declaration of Conflict of Interests**  No conflict of interests. |  |
|  | **Minutes of last meeting, matters arising and action logs.**    The minutes of the meeting held on 14th May were agreed as an accurate record subject to the following amendments:  Pg 3, Request for Financial Support – LH Hulton Festival – Spirit of Little Hulton rather than Salford.  Pg 5, Task Group Updates – Workers Reports – “Youth Unity – SM to sign” removed.  Actions were discussed and action log updated.  May’s board meeting wasn’t quorate, AJ emailed all decisions made in the meeting to the residents on the board for confirmation. AJ provided an update on these.  It was agreed that minutes will be sent out a week before a board meeting.  Little Hulton Pound  DWP stated that if the pound is invested in communities and shops it will not affect benefits. The coin cannot be converted into real currency, but it was advised it is always better to declare anything to the DWP.  The board agreed to pilot the coin for 6 months. 20p will be given per hour and potentially can be used at Mustard Tree and Cleggs Lane Café.  Coin designs to be agreed, AJ will send images via email for the board to pick. Deadline for decisions is the 11th June 2018.  Room Hire  £10 a session, £20 a day was agreed. | **3.1** |
| **4.** | **Finance Update**  KB presented the finance report which was accepted by the board.  An overview on holding accounts and recent transactions was provided. Any money LHBL generate is paid into a holding account held with Salford CVS.  LHBL currently have £2433.00.  Craft group - £311.15  Youth Unity - £577.69  LHBL have raised a total of £2.5k.  Steve Skinner reassured the group that underspend was very common in Big Local groups, it is nothing to worry about and there is support available if there any particular blocks in spending.  **LTO support and staffing**  LHBL big local can afford staff for the rest of 2018 and 2019.  AJ, KB and SO left the room whilst the board had a discussion around continuing the service level agreement with Salford CVS and staffing.  The discussion was universally positive.  The board felt that the staff and LTO had helped LHBL move in leaps and bounds. That staff are clearly committed to Little Hulton and there is trust between LHBL and the community.  There is great clarity and balance in the financial reporting, enabling LHBL to do what they say they will. Brilliant value for money.  Staffing and LTO were agreed for the next year. The current agreement runs out in August 2018, JB and KB to meet up to confirm details of new agreement.  It was agreed that the board do more of a review next year to show how their support has helped LHBL achieve their plan.  The board gave a big thanks to LTO and staff. | **Action 4.1** |
| **5.** | **Jeff Scales – Locality – support for Peel Park Project**    Jeff introduced himself, he works with Locality Charity who work with organisations that believe in the power of local communities. LHBL were awarded a Bright Ideas grant and 12 days of support from Jeff. Jeff is going to help with the acquisition and development of Peel Park.  Jeff explained the support he can give LHBL and gave a brief discussion around development plans, business models, decisions the board need to make and ways to move the plan forward.  An evening Capital funding meeting is to be arranged before September, preferably a Wednesday in July. The full day is to take place on a Saturday in late August early September. Jeff will send some dates over to Alison.  Jeff left the meeting at 18:45. |  |
| **6.** | **Request for Financial Support – Holiday Scheme and Youth Work Training**  Leonard Cheshire have asked for LHBL to provide £750.00 to support a summer scheme targeted at children with additional needs and disabilities. They will run 1 session a week at the Pavillion over a 5 week period. The board felt the activity fit with the plan and agreed the request. AJ will ask how they will contact the children, if they have any advertising plans and whether the children come from Little Hulton.  Youth Work Training  Jordan Moore has sent a request to provide Level 2 Youth Work Courses to 25 people. The full cost would be £12,000, £480.00 per head. AJ informed the board that there is money in the budget under Employment and Training. The board felt that the course could give people a start into Youth Work employment, it would benefit the children attending Youth Unity and Little Hulton residents. The board agreed the request. Alison to research best ways to progress. | **Action 6.1**  **Action 6.2** |
| **7.** | **Task Group Updates**   1. **Employment and Enterprise**   Meeting arranged for Thursday 7th June. Frank Hankinson focusing on NEET and Connexions. Attendee from Children’s Services also confirmed.  UnLtd  Three levels of funding, £500.00, £5000 and £15000. The first panel meeting went well, lots of good bids and ideas.  The Board were provide with information about groups going forward for UnLtd awards  Enterprise grants   1. Jackie Jones – Providing dinners to individuals – Board agreed. 2. Carla – Beauty treatments – board agreed.   Small Grants  All small grants have gone to panel.  Two bids from Husband and Wife who would like to open electronic business, car business or multicultural supermarket. Amjid suggested holding the grant, AJ to meet with group and return to next board meeting with further information.  Nora has submitted a request for £500 to provide hair services to children with dual heritage. AJ awaiting reference and needs to check insurance. The board agreed to ratify subject to reference.  Step up aware panel– DJ business has sent a request in. AJ to send out dates of panel to see if anyone is free.   1. **Grants Task Group**   Harrop Fold applied for a grant for toast. The board agreed the grant this time but have specified that the school find a more cost effective way of providing toast before applying for the grant again.  Ark – Not enough information to ratify. AJ to ask for a clearer bid with further information.  Board agreed to fund Spirit of Little Hulton £750.00.  Bethany Church to run an intergenerational event on a barge up the canal with Warton School.  Search (Self Help Group) have requested £750.00 for laptops, stationary and mobile phones. The group are currently working on constitution. AJ suggested LHBL purchase the goods, of which would be returned to LHBL if the group were to fold.  Women With Wings providing summer trip for adults and children at a cost of £10 and £5. The money raised will go back into running community activities. AJ to write letter to clarify conditions of the grant.  AJ thanked all the panel members. | **Action 7.1**  **Action 7.2**  **Action 7.3** |
| **8.** | **AOB**  AJ reminded the board about the Volunteers Week activity on Wednesday 6th June.  Steve Skinner informed the board about the Big Local survey. He will send a reminder to all board members asking them to complete the survey.  Stuart Wilde requested that the workers report go higher up the agenda for the next meeting.  Meeting closed at 8:20pm. | **Action 8.1** |
| **9.** | **Date and Agenda of next meeting**  The next board meeting will be on Monday 2nd July 2018 at 6pm at the LHBL premises. |  |