Commissioning high quality services that enable our population to live longer healthier lives
Welcome to NHS Salford CCG

On 1st April 2013 NHS Salford CCG began working as a statutory NHS organisation, taking over from the PCT, and managing an NHS budget of approximately £320 million.

It is great to get started and begin our work as a CCG. We inherit a great legacy from Salford PCT and it is our aim to continue to improve the health of people in Salford by:

- Preventing ill health
- Reducing health inequalities
- Improving healthcare quality
- Improving health and wellbeing outcomes

We are here to help patients. As a CCG we want to understand what is happening in Salford’s communities in order to commission the right services for the public. To do this the vast majority of decisions about how we use the public’s money will be made by those clinicians who are closest to the people they look after.

Inside this guide you will find details of everyone working for Salford CCG. I hope that you find it useful and I look forward to working together in the future.

Kind regards,

Hamish Stedman
GP and Chair of NHS Salford CCG

The NHS Salford CCG Governing Body

Dr. Hamish Stedman, Chair of Salford CCG

Dr. Hamish Stedman’s role is to lead Salford CCG, to engage with partners and stakeholders and to lead the commissioning of local prevention interventions and health and wellbeing services. He has a responsibility to ensure that resources are invested in improved, quality patient pathways, while reducing health inequalities in Salford.

Alan Campbell, Chief Operating Officer

In his role as Chief Operating Officer Alan Campbell is required to lead and direct Salford CCG in the commissioning of health services in order to achieve local and national objectives. With the Chair, Alan is responsible for developing and implementing Salford CCG’s strategies and operational plans for the successful commissioning of health services.

Steve Dixon, Chief Finance Officer

Steve Dixon has responsibility for the financial strategy, financial management and financial governance of the CCG, whilst also contributing to the development of the commissioning strategy and being an integral part of the team redesigning clinical pathways.

Melanie Sirotkin, Director of Public Health for Salford

Melanie Sirotkin works jointly between Salford CCG and Salford City Council. Melanie will use her wealth of experience to tackle the health inequalities in Salford and establish new and innovative models of working to improve health outcomes for the people of Salford.

Dr. Clive Boyce, Local Authority Liaison

Clive has been a GP in Walkden for over 30 years, until his recent retirement from clinical practice. His CCG role involves forging strong links and relationships between Salford CCG and Salford City Council elected representatives and senior officers. He is part of the Health and Wellbeing Board and is active in collaborative strategic commissioning with Salford City Council to drive better health outcomes.

Dr. Jeremy Tankel, Performance Lead

Jeremy qualified as a doctor in 1979 and has worked as a GP since 1987. His clinical interests include health prevention and minor surgery. He co-chairs the Clinical Commissioning and Quality Outcomes Group which oversees practice commissioning performance.

Dr. Annette Johnson, Neighbourhood Lead for Irlam and Cadishead

Annette qualified as a doctor in 1994 and is a GP partner at Mossils Medical Practice. Annette has a specialist interest in emergency medicine and she works part-time in the emergency department at Salford Royal NHS Foundation Trust.

Dr. Paul Bishop, Performance Lead and Neighbourhood Lead for Swinton

Paul has worked as a GP at The Lowry Medical Practice since 2009. He co-chairs the Clinical Commissioning and Quality Outcomes Group which oversees practice commissioning performance as well as representing Swinton on the CCG Board. He has a specialist interest in cardiovascular disease.

Dr. Babar Farooq, Neighbourhood Lead for Broughton

Babar qualified as a doctor in 2003 and completed his GP training in 2009, becoming a GP in Salford in the same year. Babar acts as a trainer for medical students and foundation year two doctors, and also as an OSCE examiner for the University of Manchester. His special interest is in minor surgery.

Dr. Elaine Tamkin, Neighbourhood Lead for Eccles

Elaine has been working as a world class GP commissioner since April 2006. She is the co-designer of an innovative urgent care centre providing right treatment in the right place for the whole of Salford, producing cost reductions for the NHS as well as significant savings for GP budgets. She is a senior partner at a 9,000 patient practice in one of the most deprived areas of Salford.

Dr. Owain Thomas, Neighbourhood Lead for Ordsall and Clarendon

Owain qualified as a GP in 2000 and became a partner in 2006. He has a special interest in minor surgery and is responsible for teaching fourth year medical students. He represents Ordsall and Clarendon on the CCG board, and leads on IM&T for the CCG.

Dr. Girish Patel, Neighbourhood Lead for Little Hulton and Walkden

Girish qualified as a doctor in 1992, becoming a GP in 1996. He is the treasurer of the Salford and Trafford Local Medical Committee. Girish has a special interest in maternity and gynaecology.

Brian Wroe, Lay Member for Engagement

Brian has significant and wide-ranging experience of working with the public sector, community and voluntary groups in Salford. As a police commander in Salford he helped to introduce neighbourhood policing to the city in 2004. During his time as an assistant director at Salford City Council he was instrumental in devolving budgets to community groups.

St James’s House, Pendleton Way, Salford, M6 5FW
0161 212 4800
www.salfordccg.nhs.uk
@salfordccg
Edward Vitalis, Lay Member for Finance and Governance
Edward is a chartered certified accountant with a diploma in corporate governance. He has an extensive background in financial management and governance in the not for profit charities and private health and social care sectors.

Paul Newman, Lay Member for Commercial
Paul is currently Director of Communications for The Peel Group, the owners of Media City UK at Salford Quays. He has extensive previous experience of strategic and operational communications at the Liverpool Culture Company, Cardiff County Council and The Football Association.

Clare Todd, Lay Nurse
Clare began her nursing career at Hope Hospital and has worked in hospital, hospice and community settings. Clare has worked in senior NHS commissioning and quality posts and she provides the CCG with professional nursing advice and leadership, with a particular focus on quality.

Dr. Mansel Haeney, Lay Secondary Care Clinician
Mansel previously worked as a consultant at Salford Royal NHS Foundation Trust. He now sits on the Salford CCG board to provide advice about secondary care commissioning.

Ex Officio Board Members

Sue Lightup, Strategic Director for Community, Health and Social Care at Salford City Council
Sue leads, for Salford City Council, on Health and Wellbeing and Adult Services and Service for Older People. She sits on the CCG Board as the two organisations share strategic goals and objectives associated with healthcare services.

Councillor Margaret Morris, Assistant Mayor for Salford City Council
Councillor Margaret Morris is an Assistant Mayor at Salford City Council for the Winton Ward, leading on Health and Wellbeing.

Clinical Leads
The clinical leads ensure Salford CCG is clinically led by engaging with partners and stakeholders in the commissioning of local prevention interventions and health and wellbeing services. They oversee resources invested in improved quality patient pathways in their areas of expertise.

Dr. Steven Elliot, Workstream Clinical Lead for Cancer

Dr. Jenny Walton, Workstream Clinical Lead for Older People and Workstream Clinical Lead for Reablement

Finance Team

Liz Eckles, Head of Finance and Strategy
Liz is a member of the Senior Leadership Team and works closely with partner organisations to develop finance plans and reports that are consistent with the overall strategic aims of the CCG. Liz also supports the Chief Finance Officer to interpret national guidance on finance related issues, ensuring that processes and procedures are developed to implement this guidance within the CCG.

David Pearson, Finance Manager
David's role is to assist the Chief Finance Officer and Head of Finance and Strategy in developing and implementing appropriate financial strategies which will ensure the organisation's financial stability and long-term viability.

Jeanette Ainsworth, Finance Assistant
Jeanette supports the senior members of the finance team to develop robust financial planning and reporting systems. She also investigates finance and activity information.

Andrea Lightfoot, Practice Finance Support Officer
Andrea supports GP practices to make best use of their information when they are making financial decisions on how best to manage their resources. She ensures the practices achieve the best value for money, whilst also meeting the needs of their patients.
Robert Bell, Senior Information Officer
Robert imports, processes and analyses hospital financial and activity data in order to ensure that the CCG and its stakeholders have the best quality data possible.

Lesley Bates, Information Officer
Lesley’s role is to enable, promote and support the effective use of data, information, knowledge and technology to improve and inform a portfolio of projects, services and initiatives.

Rebecca Minihan, Finance Trainee
Rebecca provides financial support to the team. Her role involves raising invoices, completing journals and analysing spend.

Kanishka Punjani, Finance Trainee
Kanishka provides financial support to the team. Her role involves raising invoices, completing journals and analysing spend.

Medicines Management Team

Claire Vaughan, Head of Medicines Management
Claire provides professional leadership and pharmaceutical advice for the CCG. She also leads on the performance management of prescribing throughout the organisation.

Jason Farrow, Medicines Optimisation Practice Lead
Jason ensures that the CCG delivers safe, evidence based and cost effective prescribing within the available budget, through direct advice and support to CCG members, patients and the public.

Christina Sheen, Medicines Optimisation Technician
Christina supports CCG members to manage the medicines component of commissioning budgets for Salford CCG, through the delivery of national and local health policy and the implementation of best value/QIPP programmes.

Linda Fitzgerald, Medicines Optimisation Technician
Linda supports CCG members to manage the medicines component of commissioning budgets for Salford CCG, through the delivery of national and local health policy and the implementation of best value/QIPP programmes.

Commissioning Team

Karen Proctor, Head of Performance and Commissioning
Karen is a member of the Senior Leadership Team. Karen is the lead for commissioned services planning and redesign, performance and change management. Karen has line management responsibility for the service improvement, medicines management and continuing healthcare teams.

Harry Golby, Lead Service Improvement Manager
Harry acts as the lead for a broad range of commissioned services, whilst also working with GP practices in relation to their responsibilities as clinical commissioners. Harry leads on unscheduled care commissioning and on a programme of commissioning work which will be delivered, in part, by the Greater Manchester Commissioning Support Unit.

Marie Clayton, Lead Commissioning Facilitator
Marie works on a range of commissioning programmes. This includes managing the development and implementation of CCG commissioning plans such as needs assessments, service planning and redesign, quality improvement, change management and performance management. Marie is also currently leading on long term conditions.

Carol Hart, Commissioning Facilitator
Carol co-ordinates the improvement of healthcare services in Salford. This includes managing the development and implementation of commissioning plans for health services for which the CCG is accountable. Carol is currently working on a range of projects related to long term conditions.

Hannah Ahle, Commissioning Facilitator
Hannah co-ordinates the improvement of healthcare services in Salford. This includes managing the development and implementation of commissioning plans for health services for which the CCG is accountable. Hannah is currently working on a range of long term conditions and unscheduled care related projects.

Vacant, Lead Business Manager
The Lead Business Manager works with GP practices in relation to their responsibilities as clinical commissioners, supporting practices in the effective use and management of their commissioning budgets. This role also involves supporting the neighbourhood clinical commissioning groups.

Lorraine Martin, Medicines Optimisation Technician
Lorraine supports CCG members to manage the medicines component of commissioning budgets for Salford CCG, through the delivery of national and local health policy and the implementation of best value/QIPP programmes.

Maria Fieldhouse, Medicines Optimisation Technician
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Maria Fieldhouse, Medicines Optimisation Technician
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Jacquie Purser, Head of Continuing Care and Funded Nursing Care
Jacquie has responsibility for developing strategic plans and policies for the commissioning of safe and high quality Continuing Care and Funded Nursing Care, according to the legal requirements expected of CCGs. This includes representing the organisation at a senior level across organisations, including; Salford City Council, nursing home providers, hospital and community providers, and nursing agencies.

Joan Sweeney, Lead Nurse Restitutions
Joan implements the systems that ensure that service users who have a requirement for NHS Continuing Care and Funded Nursing Care will have their needs determined and funded in accordance with an individualised assessment which will identify their eligibility.

Karen Williams, Lead Nurse for Continuing Care and Funded Nursing
Karen implements the systems that ensure that service users who have a requirement for NHS Continuing Care and Funded Nursing Care will have their needs determined and funded in accordance with an individualised assessment which will identify their eligibility.

Victoria Mercer, Nurse Commissioner
Victoria undertakes assessments and reviews in respect of NHS Continuing Healthcare and NHS Funded Care.

Sally Sale, Nurse Commissioner
Sally undertakes assessments and reviews in respect of NHS Continuing Healthcare and NHS Funded Care.

Gail Winder, Nurse Commissioner
Gail undertakes assessments and reviews in respect of NHS Continuing Healthcare and NHS Funded Care.

Janice Harris, Nurse Commissioner
Janice undertakes assessments and reviews in respect of NHS Continuing Healthcare and NHS Funded Care.

Margaret Saxton, Nurse Commissioner
Margaret undertakes assessments and reviews in respect of NHS Continuing Healthcare and NHS Funded Care.

Matt Dixon, Children’s Commissioning Manager
Matt is responsible for the commissioning of health services to meet the needs of children, young people and maternity services. This includes managing the development and implementation of commissioning plans. Delivery of these plans will be in partnership with Salford City Council.

Tony Marlow, Mental Health Commissioning Manager
Tony’s role involves the commissioning of specialist mental health services. In particular Tony focuses on primary care mental health services, services that encompass both mental and physical health, and commissioning individual treatments and placements for people with complex needs.

Vacant, Business Manager
This post works with GP practices in relation to their role as clinical commissioners. The postholder will support the effective use and management of commissioning budgets and develop business plans to address clinical or business needs to improve patient care and outcomes.

Sam Glynn-Atkins, Business Manager
Sam works with GP practices in relation to their role as clinical commissioners. Sam will support the effective use and management of commissioning budgets and develop business plans to address clinical or business needs to improve patient care and outcomes.

Janet Tomlinson, Office Manager
Janet supports the work of the Funded Nursing Care team to provide a prompt and timely service that will support statutory organisations to deliver their legal responsibilities in respect of ensuring a consistent, fair and equitable process is applied to ensure individuals are in receipt of NHS funding from the appropriate source.

Lisa McGlynn, Administration Assistant
Lisa provides administrative support to the team by undertaking general office duties including typing, filing, inputting into various information systems, taking messages and liaising with the general public and CCG stakeholders.

Charlotte Aspden, NHS Graduate Management Trainee
Charlotte is on placement from the NHS Leadership Academy until August 2013. She currently has a variety of business manager and commissioning facilitator responsibilities.

Corporate Services Team

Hannah Dobrowolska, Head of Corporate Services
Hannah is a member of the Senior Leadership Team. Hannah is the lead for strategic and business planning, organisational performance, Board and governance matters, communications and engagement, and a range of corporate office and administrative functions.
**Laura Siddall, Corporate Services Manager**  
Laura manages the business systems of the organisation to assist the CCG to meet its objectives, performance targets and minimise corporate risk. Laura is also responsible for co-ordinating the CCG's strategic and business planning processes, and provides Board, governance and general corporate support.

**Liz Warwick, Board PA**  
Liz provides PA support to the Chair and Chief Operating Officer, co-ordinates all board matters and manages the administrative function of the CCG.

**Denise Wright, Administrator**  
Denise provides administration support to the Performance and Commissioning team and the GP leads.

**Susan Marshall, Administrator**  
Susan provides administration support to the Joint Commissioning team, the Medicines Management team and the Quality and Innovation team.

**Elaine Redwood, Administrator**  
Elaine provides administration support to the Corporate Services team and the Finance team.

**Jenny Buckley, Administration Assistant**  
Jenny provides administration support to The Board and the Corporate Services team.

**Adrienne Capps, Administration Assistant**  
Adrienne provides administration support to the Joint Commissioning team, the Medicines Management team and the Quality and Innovation team.

**Susan Hall, Administration Assistant**  
Susan provides administration support to the Performance and Commissioning team and the GP leads.

**Sandra Bevan, Administration Assistant**  
Sandra provides administration support to the Corporate Services team and the Finance team.

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**Claire Connor, Head of Communications and Engagement**  
Claire is responsible for leading all aspects of internal and external communications and stakeholder engagement with patients, the public, partner organisations and staff. This includes strategically leading Salford CCG's approach to reputation management, patient and public involvement and media management.

**Edward Williams, Communications Manager**  
Edward is responsible for ensuring effective communications to all internal and external stakeholder groups, providing communications support and advice to all staff and promoting and managing the reputation of Salford CCG. This involves leading on campaigns, responding to the media and managing online communications.

**Amanda Rafferty, Engagement Manager**  
Amanda is responsible for managing, promoting and co-ordinating public engagement in the CCG. She works with commissioners, providers and partnership agencies to ensure a consistent approach that meets legislative duties and good practice standards. Amanda gathers the insights and views of patients in order to help the CCG respond to the needs of the public.

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**Vacant, Head of Quality and Innovation**  
The Head of Quality and Innovation is a member of the Senior Leadership Team. This post is responsible for leading on improving the quality of commissioned services, improving the quality of primary medical services and promoting innovation.

**Ingrid O’Neill, Quality and Primary Care Facilitator**  
Ingrid co-ordinates work associated with improving the quality of commissioned services and improving the quality of primary medical services. This includes managing quality assurance mechanisms and supporting services redesign.

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**Melanie Hartley, Head of Safeguarding / Designated Nurse for Safeguarding Children**  
Melanie provides strong professional leadership to the CCG safeguarding team in order to ensure that the CCG meets its statutory responsibilities and continually improves its work to protect vulnerable individuals in Salford.

**Elizabeth Walton, Designated Nurse for Safeguarding Adults**  
Elizabeth is responsible for providing the CCG with expertise and advice relating to the safeguarding of vulnerable adults in line with the recommendations set out within ‘No Secrets’ 2000 to ensure the CCG meets its statutory obligations.

**Andrea Patel, Specialist Safeguarding Practitioner for Independent Contractors**  
Andrea provides leadership and expertise across all independent contractor services in the field of safeguarding children to ensure that the CCG meets its statutory obligations.
Audit Committee
Provides the governing body with an independent and objective view of the group's financial systems, information and compliance with laws, regulations and directions related to finance. The committee also reviews any allowances made under any pension scheme as an alternative to the NHS pension scheme.

Remuneration Committee
Makes recommendations on determinations about the remuneration, fees and other allowances for employees and for people who provide services to the group. The committee also reviews any allowances made under any pension scheme as an alternative to the NHS pension scheme.

Joint Research and Development Steering Group
Provides strategic direction for the development and delivery of research and development activity within Salford. The group is also a forum for discussion of specific issues in order to make recommendations about healthcare and clinical research to partner organisations.

Salford Safeguarding Children's Board
Multi-agency arrangement to provide a strategic lead to safeguarding children at risk (vulnerable children) in Salford.

Salford Safeguarding Adult's Board
Multi-agency arrangement to provide a strategic lead to safeguarding adults at risk (vulnerable adults) in Salford.
Key Contacts

Administration contact details for CCG teams:

The Board and Clinical Leads
Liz Warwick or Jenny Buckley
liz.warwick@salford.nhs.uk / jenny.buckley@salford.nhs.uk
0161 212 4813 / 0161 212 5647

Finance Team
Elaine Redwood or Sandra Bevan
elaine.redwood@salford.nhs.uk / sandra.bevan@salford.nhs.uk
0161 212 4804 / 0161 212 4960

Corporate Service Team including
Communications and Engagement Team
Elaine Redwood or Sandra Bevan
elaine.redwood@salford.nhs.uk / sandra.bevan@salford.nhs.uk
0161 212 4804 / 0161 212 4960

Safeguarding
Viola Hackett
viola.hackett@salford.nhs.uk
0161 212 4413

Commissioning Team
Denise Wright or Susan Hall
denise.wright2@salford.nhs.uk / susen.hall@salford.nhs.uk
0161 212 4145 / 0161 212 4822

Medicines Management Team
Susan Marshall or Adrienne Capps
susan.marshall@salford.nhs.uk / adrienne.capps@salford.nhs.uk
0161 212 4231 / 0161 212 5659

Funded Nursing Care Team
Janet Tomlinson or Lisa McGlynn
janet.tomlinson@salford.nhs.uk / lisa.mcglynn@salford.nhs.uk
0161 212 4163 / 0161 212 4160

Quality and Innovation Team
Susan Marshall or Adrienne Capps
susan.marshall@salford.nhs.uk / adrienne.capps@salford.nhs.uk
0161 212 4231 / 0161 212 5659

Other contact details:

NHS England (previously known as NHS Commissioning Board)
0300 311 22 33
www.england.nhs.uk

Greater Manchester Local Area Team
Janet Shenton
janet.shenton@nhs.net
0161 625 7918

Greater Manchester Commissioning Support Unit
0161 212 4816
info.gmcsu@nhs.net
www.gmcsu.co.uk

Salford Public Health Team
Anne Hamilton
0161 793 3524
anne.hamilton@salford.gov.uk