

SALFORD COMMUNITY AND VOLUNTARY SERVICES

(A COMPANY LIMITED BY GUARANTEE)

REGISTERED NUMBER - 1948293

REGISTERED CHARITY NUMBER - 519361

ENGLAND AND WALES

TRUSTEES' REPORT AND ACCOUNTS

FOR THE YEAR ENDED

31 MARCH 2017

WYATT, MORRIS, GOLLAND LTD.

CHARTERED ACCOUNTANTS,

PARK HOUSE,

200 DRAKE STREET,

ROCHDALE,

LANCASHIRE.

OL16 1PJ

SALFORD COMMUNITY AND VOLUNTARY SERVICES

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2017

LEGAL AND ADMINISTRATIVE INFORMATION

STATUS:-

The charity is a company limited by guarantee, (charity no. 519361) its governing document being its Memorandum and Articles of Association. The liability of the members in respect of the guarantee is limited to £10 each at the 31 March 2017 there were 600 members.

BOARD OF TRUSTEES:-

The charity directors (trustees) during the year were:-

Chris Fox (Chair)	Ray Mashiter - appointed 13/12/16
Sharon Brearley (Vice Chair) - resigned 13/12/16	Ged Devlin - appointed 21/02/16
John Phillips - Treasurer	Grace Dyke - appointed 11/07/17
Janice Lowndes	Dr. Kevin Kane - appointed 11/07/17
Irfan Syed - resigned - 21/03/17	Dr. Jennifer Rouse - appointed 11/07/17
Professor Maggie Pearson - resigned 13/12/16	
Reverend David Fraser - resigned 13/12/16	

The directors are appointed according to the Articles of Association and are referred to as the Board of Trustees.

Council Representatives – non-voting ambassadors

Cllr Barbara Bentham

Senior Management Team

Alison Page
Kirsten Blackwood
Louise Murray

Chief Executive
Deputy Chief Executive (Finance & Resources)
Deputy Chief Executive (Projects and Partnerships)

REGISTERED OFFICE:-

The Old Town Hall
5 Irwell Place
Eccles
MANCHESTER
M30 0FN

BANKERS:-

Unity Trust Bank PLC
Nine Brindley Place
4 Oozells Square
BIRMINGHAM
B1 2HB

AUDITORS:-

Wyatt Morris Golland Ltd.
Statutory Auditors
Chartered Accountants
Park House
200 Drake Street
ROCHDALE
Lancashire
OL16 1PJ

INVESTMENT POWERS

The Charity's powers of investment are governed by its Memorandum and Articles of Association.

SALFORD COMMUNITY AND VOLUNTARY SERVICES
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PRINCIPAL OBJECTIVES

The charity's principle objectives as set out in its Memorandum of Association are:-

- (1) To promote any charitable purposes for the benefit of the public principally but not exclusively in the local government area of Salford and its environs (area of benefit). And in particular, build the capacity of third sector organisations and provide them with the necessary support, information and services to enable them to pursue or contribute to any charitable purpose.
- (2) To promote, organise and facilitate co-operation and partnership working between third sector, statutory and other relevant bodies in the achievement of the above purposes within the area of benefit.
- (3) For the purposes of this article: a) 'third sector' means charities, voluntary organisations and social enterprises. b) 'charities' are organisations which are established for exclusively charitable purposes in accordance with the law of England and Wales. c) 'voluntary organisations and social enterprises' are independent organisations, which are established for purposes that add values to the community as a whole, or a significant section of the community, and which are not permitted by their constitution to make a profit for private distribution. Voluntary organisations and social enterprises do not include local government or other statutory authorities.

PUBLIC BENEFIT OUTCOMES

Salford CVS operates for the benefits of its membership and our ethos is demonstrated in public benefit to the citizens of Salford.

Trustees have referred to the guidance in the Charity Commission's general guidance on public benefit when reviewing the:

Strategy, Vision, Mission and Values of the organisation; our 6 thematic strands of work; our business plan.

In particular the trustees have considered how our planned activities, developments and decisions affect our impact on Salford citizens.

We use monitoring and evaluation systems to demonstrate our outcomes and impact, which further demonstrate our public benefit.

Underlying this is our commitment to Quality which is one of our 6 Values.

ENSURING OUR WORK DELIVERS OUR OBJECTIVES

Salford CVS is the city-wide infrastructure organisation for the voluntary, community and social enterprise sector; providing specialist information, advice, development support and opportunities for influence and collaboration.

Salford CVS operates within a wider framework in terms of our membership of NCVO nationally and our membership of, and involvement with, GMCVO and other Local Infrastructure Organisations across Greater Manchester.

Salford CVS operates within the good practice framework required by our representative body, NAVCA, meeting the following 5 Performance Standards: Development, Support, Liaison, Representation and Strategic Partnership Work.

Volunteer Centre Salford operates within the requirements of NCVO (Volunteer England) good practice framework and the specifications of the Volunteer Centre Quality Award.

There are three main strands to the work of Salford CVS:

- To INFLUENCE
- To CONNECT
- To DEVELOP

(Continued)

Strategic Priorities

This Strategic Plan was written in the context of the current and emerging big ticket issues facing the voluntary, community and social enterprise sector in Salford. We have determined our priorities in consultation with our membership, VCSE sector colleagues and community stakeholders.

Salford CVS: Strategic Priorities 2013 - 2018

Grants	Contracts	Fundraising
Representation	Influencing	Campaigning
Resources	Information	Collaboration
Governance	Good Practice	Direct Services
Poverty	Inequality	Welfare Reform
Compliance	Quality	Demonstrating Value

In our last report we identified priorities under the work strands above and below we explain how we delivered on these priorities during 2016/17.

State of the Salford VCSE Sector 2016 survey and 2017 report – this large-scale, quantitative survey was successfully led by Salford CVS in Salford and across Greater Manchester, working with The Centre for Regional Economic and Social Research (CRESR) at Sheffield Hallam University and partner organisations across Greater Manchester. The aim of the research was to enable us to create a picture of the VCSE sector in Salford and across Greater Manchester that would provide us with valuable evidence and insight for the Greater Manchester devolution agenda. The work we do as a voluntary, community and social enterprise sector directly affects the lives of people in Salford, so it is very important that we know and can evidence what the sector looks like in terms of its size, economic and social contributions.

The research built upon previous surveys in 2010 and 2013 and data collection took place from October-December 2016 via an online survey and for the first time also via focus groups. Salford received our largest ever response to the survey (over 190 responses = 14% of our sector). Initial reports were collated for the end of the financial year and for the first time each local authority area received some form of report alongside a Greater Manchester wide report. Full research reports were produced for eight out of the ten GM local authorities along with a summary document and a 'key facts' flyer. The two areas that did not receive enough response to produce statistically valid reports received a key factsheet that highlighted the work of the sector more broadly in that locality.

The research reports were launched at a Greater Manchester event on 1st June 2017, which was held in Salford. This was attended by key figures from across the combined authority. Within Salford the key findings were launched at our own VCSE conference on 12th June 2017 and have continued to be cascaded widely via a range of meetings and events. Since the launch the research has been positively received across Greater Manchester including the leadership role from Salford CVS. Further details of the reports can be found on the Salford CVS website and the 10GM website (www.10gm.org.uk).

The **Volunteering in Care Homes** project was an extension of the test and learn project we delivered in 2015-16. In 2016 a part-time Volunteering Coordinator was recruited to support this project. The goal was to engage 10 care homes in the project and 8 were recruited during 2016-17. During the winter months it was hard to engage with care homes as they experience high demands on their services. Having contacted other organisations who work with Care Homes this is a standard experience. Funding has been secured to continue this project in 2017-18.

Health to Wellbeing Project (Eccles and Irlam) was a partnership project between Salford CVS, Salford Health Matters, Inspiring Communities Together and Unlimited Potential. The innovative pilot project was launched in 2016 to improve health and wellbeing of the local population of Eccles and Irlam and reduce pressures on the primary healthcare system, by signposting the population to more appropriate services across the city. We recruited 16 Volunteer Wellbeing Champions and engaged with University of Salford as the project provided vocational relevance experience for Public Health students. There were challenges faced within GP's surgeries as some did not have enough space to host the project and patients were often more focused on their appointments rather than having wellbeing conversations. The project provided excellent insight into working with GP surgeries and will inform the development of similar projects in the future. Funding ceased for this work in January 2017 although the learning from the project is now informing a wider partnership approach to developing an overarching social prescribing model for Salford.

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During the year the Salford CVS website was successfully upgraded to Drupal 6 and remapped to reorganise the site structure. The implementation of a new Drupal theme has made the website more interactive, visually engaging and accessible. Our website now has restricted content, users need to create accounts and content is exposed according to specific user roles including volunteer and member.

We have also completed development of an in-house volunteer management system. Via our 'volunteering portal' volunteer account holders can search local opportunities, express interest online and rate their experience. Volunteer manager account holders can upload opportunities, update their details and track volunteers. The new system allows us to capture the data required for monitoring purposes and is flexible to meet future needs.

Another significant development has been the expansion of CiviGrants, which means that grant applications can now be completed online. The development included the creation of a secure assessors' area, allowing panel members to read and score applications online.

The new volunteering and grants systems reduce data entry, as information inputted online via webform is transferred into our database directly where it can be exported in reports for further analysis. This also centralises our data storage and provides a secure solution for all of this information.

0-25 VCSE Research and Development project - The role of voluntary organisations, community groups and social enterprises in the transformation of services for 0-25 year olds was the focus of this 12 month research and development project, gathering evidence from 42 Salford VCSE organisations on their services that support children and young people with their emotional health and wellbeing needs, children with disabilities, and therapies – the 3 'test cases' for 0-25 integration. The project report includes evidence of the impacts and added value of these activities. The 42 VCSEs taking part provided 9,612 sessions for 161,949 attendances in the year. The Centre for Local Economic Strategies (CLES) estimated an additional value of £8.81 (Return on Investment) was created in improved outcomes for children and young people by a sample of 10 organisations, turning the net costs of £195,664 into a massive £1,724,502. The report made recommendations which were agreed by the 0-25 Board and will be implemented by partners during the ongoing transformation.

In 2016 we held the 13th Heart of Salford Awards at the AJ Bell Stadium (a new venue for us). This was to accommodate the continuing growth of this event and the increasing nominations. Also new for 2016 was the introduction of a shortlisting process and an electronic voting system where category winners were decided by attendees on the day. The feedback was positive regarding the new voting system and people liked the interactive nature of it. The new system and venue will remain the same for 2017 and there are no planned changes to any of the categories.

Continue expansion of our DBS checking service – during the year 2016/17 Salford CVS continued the expansion of the service across Greater Manchester. During the year 1,114 DBS checks were carried out for volunteers and paid staff, representing a 50% increase on the previous year. This is good progress towards our aim of 1,500 checks annually. Staff providing the service continued to undertake regular specialist training - to ensure accurate information, advice and guidance could be provided at all times.

Secure further funding for 'Third Sector Fund' Grants Programme – during 2016/17 independent panels awarded 88 grants, totalling £565,343, which were distributed to VCSE organisations and primary schools in Salford via the NHS Salford CCG supported Third Sector Fund. An independent evaluation into the Third Sector Fund grants programme, undertaken by CLES and VSNW during the summer of 2016, demonstrated a whopping return on investment of £1: £7.04 <https://www.salfordcvs.co.uk/our-grants-and-investments>

Following the success of the programme NHS Salford CCG and Salford CVS announced in spring 2017 that a further £3 million was to be invested into the fund between June 2017 and March 2020, helping to improve the health and wellbeing of Salford citizens by once again providing small grants to voluntary organisations, community groups, social enterprises and primary schools.

Ambition for Ageing - Salford CVS, in partnership Age UK Salford (lead partner) and Inspiring Communities Together, began delivering a programme of work to enable older people's voices to be influential and ensure communities continue to become more age friendly. Salford CVS' role is to administer an investment programme which puts older people at the heart of designing the places they want to live in order to improve their wellbeing and environment.

Little Hulton Big Local – This year Salford CVS began work in the role of the Local Trusted Organisation (LTO) for Little Hulton Big Local, providing financial management, coordination and project management support to ensure the effective implementation of the Big Local Plan objectives. Salford CVS agreed a work plan with the LH Big Local Board towards enabling them to meet their goals in Little Hulton and invest their £1m Big Local funding in benefitting the local community. This work encompassed a focus on premises, banker role and grant-giving arrangements, administrative support and the recruitment process for 2 LH Big Local staff: a Development Manager and a Community Organiser. The appointment of these staff has led to significant impact being achieved this year with the establishment of grant programmes, community events, a new youth club provision (Youth Unity), and support for enterprise - making LHBL visible and starting to evidence impact to the local community. Salford CVS has also supported Little Hulton Big Local to grow its governance, with a successful AGM and Board planning day.

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ADDITIONAL ACHIEVEMENTS

Social Enterprise City - Salford CVS continues to play a leadership role in the North-West's first social enterprise place (Social Enterprise UK accredited), facilitating the work of the network alongside The Business Group (Salford). The network has three main aims and delivers a work programme against these. Work includes supporting local social enterprises via regular monthly meetings and events, including organising The Salford Sup (using the Detroit Soup model), where local start-up social enterprises can pitch their ideas, with the winner receiving a cash investment. In May 2016 Salford Social Enterprise City organised 4 events (conference, dinner, sup, tour) as part of the national places programme (which we are active members of) and actively promoted Social Saturday in October 2016 and the ongoing Buy Social campaign in the run up to Christmas. We ended the year in March 2017 with our biggest 'sup' event to date.

Social Value Alliance - Salford CVS continued to manage and administer the Salford Social Value Alliance, including hosting and updating the Salford Social Value website. Salford CVS' Chief Executive also continued to chair both the core group and large alliance meetings in 2016/17. The alliance meets three times p.a. and work in-year included commencing work on developing a new *10% Better* campaign for Salford and working to involve anchor institutions in the alliance. Another particular focus was seeking to engage with the RHS Bridgewater project in order to try and influence the approach to ensure social and added value were at the heart of plans.

Greater Manchester partnerships - Salford CVS continued to play an active role in the following Greater Manchester partnerships in 2016/17:

GM CVS' Chief Officers – Salford CVS' Chief Executive continued to play an active role in monthly networking meetings of GM locality CVS CEOs and GMCVO. Work undertaken included developing a GM VCSE Manifesto in the run up to GM Mayoral elections; Salford leading partners in the GM and locality State of the VCSE Sector 2017 research with Sheffield Hallam University; and lobbying at GM level for investment in and recognition of the VCSE sector, including local infrastructure.

10GM Partners – During 2016 all of the locality VCSE CVS type organisations in Greater Manchester decided to work together more formally and created a joint venture, named 10GM Partners. Members are: Salford CVS, Bolton CVS, Macc in Manchester, CVS Rochdale, Action Together Oldham and Tameside, Voluntary and Community Action Trafford. The purpose of this was to 'swap, shop and share' more effectively in order to ensure the best possible development and support offer for voluntary organisations, community groups and social enterprises in GM and to offer a single voice where appropriate. Formal collaborations in 2016/17 included work on State of the VCSE Sector 2017 research; a shared bid writer service; working with National Voices on some 'Wellbeing our Way' workshops; supporting and signposting groups in areas without a CVS (Wigan, Bury, Stockport). We've now got an early version of our new website up and running – www.10gm.org.uk and have a presence on twitter: @10GMPartners and also @10GMWigan.

GM Devolution VCSE Reference Group – Salford CVS' CEO plays an active role in this group, working alongside 17 other CEOs from VCSE infrastructure, frontline providers, equalities and faith groups, and social enterprise, including Salford VCSE organisations Start and Unlimited Potential. During the year we worked on 'Taking Charge', the new health and social care strategy for GM, which led to us agreeing a Memorandum of Understanding between the GM VCSE sector (via the Reference Group) and the GM Health and Social Care Partnership. Also during the year we helped convene a number of topic specific VCSE Assemblies in order to ensure the VCSE sector was connected and had chance to influence the GM public sector system. Other work included the Cancer Vanguard social movement and ensuring VCSE reps at key strategic boards – e.g. GM H&SC Strategic Partnership, GM Reform Board, GM Joint Commissioning Executive. The aim of all this work is to ensure the VCSE sector is included as a key delivery partner and key strategic partner in all aspects of devolution, from health and social care, through to skills and work and inclusive growth.

The People's Plan – during 2016/17 Salford CVS were involved with a broad group (GM citizens, unions, campaigners, academics, VCSE infrastructure) to try and involve as many GM citizens as possible in having their say as to what they thought the priorities were in Greater Manchester. The aim was to then produce a plan – The People's Plan – to present to the GM mayoral candidates and the new incumbent after the election
<http://www.peoplesplangm.org.uk/>

GM Volunteering Partnership – Salford CVS' CEO is a member of the GM Volunteering Partnership and in 2016/17 helped organise and facilitate a GM Volunteering conference, held July 2016. Actions from this conference included plans for a GM wide Volunteering Strategy, which will be developed in 2017.

GM Social Enterprise Network – Salford CVS' CEO agreed to represent Salford Social Enterprise City at this newly formed network, hosted by GMCVO, with the interim chair being the CEO of Salford-based social enterprise, Unlimited Potential. In-year achievements included the development of a new website, organising of a successful GM social enterprise conference, and the start of developing a social enterprise strategy for Greater Manchester.

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GM Social Value Network - Salford CVS continued to play a key role in this network, which aims to influence how social value is embedded in Greater Manchester – by councils, the NHS, housing associations, private sector businesses, education sector, VCSE organisations, etc. Achievements during the year included organising two fully-booked GM social value conferences alongside developing a training package for GM organisations to use off the peg.

In April 2016 The 'Hub' at Salford CVS was officially opened. The purpose of the project was to provide desk and back office support to VCSE organisations in Salford. Our first users moved in during April followed by more users in May and December. After an easing in period we are now actively promoting the space to encourage new users.

CVS core delivery under our contract with Salford City Council

We organised and facilitated 31 VOCAL Forum meetings, thus enabling 453 people from a wide range of Salford VCSE organisations to have a voice. VOCAL Forums bring Salford VCSE organisations together in order to develop strategic priorities and collaborative working. Elected representatives work to an agreed Reps Protocol which ensures they have a mandate to speak on behalf of VCSE organisations and are accountable back to the VOCAL Forums. These VCSE Forums contributed to the work of city partnerships including: Health and Wellbeing Board, Community Safety Partnership, Safeguarding Adults Board, Safeguarding Children Board, Children and Young People's Trust Board, Skills and Work Board, and many more. The Salford VCSE Manifesto was created to highlight the ongoing contribution that VCSE organisations make in Salford and to challenge partners to continue to engage with and invest in the sector. This manifesto was developed by VOCAL VCSE Leaders – a forum facilitated by Salford CVS.

We delivered 32 different training events and specialist workshops to hundreds of volunteers and staff from VCSE organisations, covering topics including strategic and business planning, safeguarding adults and children, successful bid writing, Outcomes Star (impact measuring tool), volunteering and the law, monitoring and policy development, crowdfunding, lottery and other funders, 'how to tell and sell your story' and more.

309 sessions of one-to-one advice were provided to VCSE organisations giving support and guidance with a range of issues including funding, governance, policies, setting up new organisations, incorporating and charity registration.

231 organisations were provided with information about DBS rules and regulations and 375 DBS checks were undertaken for Salford organisations

Volunteer Centre Salford linked 1,122 Salford volunteers to volunteering opportunities during the year; helped to create 91 new types of volunteering opportunities in Salford; and provided good practice support to 132 Salford organisations. In June 2016 we held our second Volunteers' Week pop-up volunteering market in Eccles, which was well received by participants. Over the three days a total of 26 organisations had stalls at the market and we spoke to over 200 people about volunteering. Also during Volunteers' Week we promoted the Top Ten Benefits of Volunteering using social media, website and print media. We also launched our brand new addition to our 100 Hours Volunteer Recognition Scheme – namely GOLD 500 hour certificates. This is an easy but effective way that organisations can thank their volunteers. 266 people attended our biggest ever Heart of Salford volunteer recognition awards in December 2016 to celebrate and recognise the contribution that volunteers and VCSE organisations make in our city.

Salford Third Sector Consortium continues to be supported by Salford CVS through a Service Level Agreement to provide the hub function (admin support, financial and project management, etc.). The consortium had a highly successful year in 2016-17 and by March 2017 its membership had grown to 85 members from across the VCSE sector in the city.

In terms of delivery:

- The Salford Community Learning programme showed positive improvement as a result of its reshaping and performed well in year two of the programme. Year three of the contract started in August 2016 and by March 2017 was delivering at full capacity.
- The consortium also completed a successful first year of delivery for the Salford City Council funded Tech and Tea programme. This programme has now been extended and the consortium will be delivering this until March 2019.
- The consortium was also successful in 2016 in securing two grants – from The Big Lottery's Awards for All programme and a local Little Pot of Health grant - which will enable it to test and learn some of its approaches with membership engagement and the wellbeing of older residents respectively.

Salford Third Sector Consortium continues to be referenced as a source of good practice in regard to consortium working and in 2016 provided some minor consultancy support to Bluestone Consortium in the North East regarding its policies and procedures. The consortium also featured in a new NCVO policy report published in September 2016 on consortia working.

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Salford 4 Good is a partnership between 5 Salford community based organisations who have combined their expertise to make it easier for individuals and businesses to give time, skills, money and resources to local good causes. Funds are raised by payroll giving, individual fundraising, event fundraising and an online shop. Salford 4 Good has progressed this year with individual fundraising activity gaining income and raising the profile of Salford 4 Good. Regular newsletters had an impact with the growth of supporters in receipt of newsletters and through Twitter. Our online shop continued to support local VCSE groups to meet their fundraising targets.

Dementia App - September 2016 saw the public launch of our innovative new dementia smartphone app, *The Salford Way*. The app now features over 150 dementia-friendly services based in Salford, covering everything from cafes to dentists and opticians, accountants and banks to leisure services. The app was road-tested by people living with dementia and their carers, health professionals and academics, community organisations and private businesses before being launched to national acclaim, with senior representatives of the Alzheimer's Society in attendance alongside local people and health professionals. The app is available free to download in Google and Apple formats. Since launching we have had interest in the app from across the country. Next steps in 2017/18 are to secure funding to further develop the functionality of the app and to explore roll-out across GM as part of the Dementia United work taking place in the city-region.

Great Big Festive Quiz – this was held in December 2016 for the second year in a row and was a huge success, with teams from VCSE organisations and public sector partners pitting their wits against each other. The winning team, Salford Red Devils Foundation, walked away with the top prize. Ticket sales and proceeds from raffles were donated to Salford 4 Good to support good causes in Salford. Donations were also collected for Salford Foodbank.

Oral History Project – during the year we worked with volunteers to record the history of Salford CVS. The volunteers researched records held by Salford CVS and others to map the journey of the organisation. They also conducted interviews and recorded the memories of people involved in the organisation ranging from past and present employees, volunteers, partners and trustees. The recordings have been collated and have been deposited in the digital archives of Manchester Libraries. A detailed report was produced and was launched in December 2016. Download our full report: *Salford CVS, a brief history in time, 1973 – 2016* <https://www.salfordcvs.co.uk/our-history>

Priorities for 2017/18

We plan to prioritise the following pieces of work:

Grants and Investments – Following the successful proposal to NHS Salford CCG for further investment, the Third Sector Fund grants programme will deliver a wider range of grants to VCSE organisations and primary Schools in Salford. Grants are available to organisations to deliver measurable outcomes against the wellbeing and health priorities identified in the Salford Locality Plan.

The Healthy Schools and VCSE Development Project 2017-18 will support the delivery of the LPOH Healthy Schools Fund and the LPOH Healthy Schools 'Community Partnership Challenge'. The project will also support Salford's 0-25 Locality Teams and Salford VCSE organisations with implementation of specific recommendations from the 0-25 VCSE Research and Development project.

Delivery of Commissioned Activity

Salford CVS will continue to work with Salford City Council commissioners to agree future delivery of services and activity which supports the following 3 outcomes: The VCSE sector is engaged and involved in locality, city partnership and GM work, understands, and actively contributes to and influences key priorities; The VCSE sector is supported and enabled to operate robustly within the Salford social, economic and political environment; People in Salford are able to access a diverse range of volunteering opportunities.

Volunteering development work with Salford Together - Current volunteering projects include Tech and Tea, Care Homes and Falls Prevention. In 2017-18 there will be a new project starting called SCAMS where we will be working in partnership with Salford City Council's Trading Standards Team. The SCAMS Project will involve Volunteer Wellbeing Champions in home visits to signpost victims of postal scams to engage with activities within their local communities in order to help reduce social isolation

Ambition for Ageing – In 2017/18 we will continue to administer the investments programme for this project, supporting both the design and implementation of application and evaluation processes.

Salford Third Sector Consortium remains a key area of support in 2017. The consortium still holds the contract for Tech and Tea and has the remainder of the Year three community learning programme to delivery. However, changes to the Education and Skills Funding Agency Adult Education Funding rules means that at present the contract will not continue into a fourth year. A key focus for the next year will be re-energising the membership and seeking new opportunities, whilst also challenging the new rulings that limit consortia working.

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VCSE Strategy

Salford CVS will work with VCSE Leaders and partners in Salford City Council and NHS Salford CCG to develop a VCSE Strategy for the city. This will be built around the 6 Pillars of Salford's VCSE manifesto, and will be accompanied by an action plan which will ensure its delivery. This action plan will include an investment strategy for the future sustainability of the sector. The aim of the VCSE Strategy is to achieve: a clear position and role for the VCSE sector in strategic partnerships; recognition and agreement about how the sector supports and benefits local people, delivers services and influences policy and strategy; shared understanding between the VCSE sector, Salford City Council and NHS Salford CCG of the relationship that the VCSE sector has with its key stakeholders; resources that are appropriate, accessible, and sustainable.

Volunteering Strategy

Salford CVS have been leading on writing an updated Salford Volunteering Strategy 2017-2021 and associated action plan. This work was commenced in 2016/17 and included canvassing the opinions of volunteer-involving organisations via an online survey and also via discussion at the VCSE Leaders and Volunteer Coordinators Forums. Final versions will be completed in Q1 of 2017/18 and following sign-off from the local authority lead member will be launched at the Salford VCSE Conference in June 2017. In Q3 a refreshed Volunteering Strategy Partnership for the city will be launched and will include representation from Salford CVS and Volunteer Centre, VOCAL VCSE Leaders Forum and the Volunteer Coordinators' Forum.

Back office development – In 2017/18 we are planning to reassess the need for office, administration and book-keeping services for the VCSE sector in Salford. Following this we will design our revamped service offer and launch a marketing campaign to promote.

POLICIES

Risk Management

The trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finance of the Charity, and are satisfied that systems are in place to mitigate their exposure to major risks.

The charity's risk Register is reviewed at each Board meeting, with remedial action as required.

Reserves Policy

The Salford CVS Reserves Policy is to maintain sufficient level of reserves to enable normal operating activities to continue over a period of up to 6 months should a shortfall in income occur and to take account of potential risks and contingencies that may arise from time to time. The required reserves to achieve this is £560,125.

Excluded from the Reserves Policy are funds associated with:

- Programme related investments
- Restricted Funds

Therefore, in order to demonstrate transparency, accountability and sound financial management the Salford CVS Reserves Policy clearly justifies the amount of reserves kept back each year.

Steps taken to establish the level of reserve

In order to make a judgment on the amount of reserve the Trustees have considered the risks in respect of expenditure, unrestricted income and where appropriate restricted income and where funds can only be realised by the disposal of a fixed asset. Also taken into consideration are any external identified potential major risks to income and expenditure during the year under consideration.

A risk assessment has been undertaken for the period April 2017 to March 2018 and the following has been determined using the Risk identification approach:

- Unrestricted Income: Medium Risk
- Restricted Income: Low Risk
- Expenditure: Low Risk

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(Continued)

Three immediate purposes of the Salford CVS general reserve funds are as follows:-

- 1) To meet general running costs of the organisation for 6 months
- 2) To meet current lease commitments
- 3) To fund redundancy liabilities

Designated funds are as follows:-

- 4) To cover identified shortfalls in funding for 2017/18
- 5) To have some independent resources to develop and improve the services provided by the CVS to the direct benefit of Salford community and voluntary groups.
- 6) To support Volunteer Centre Salford
- 7) To support sensitivity related to income generation activity
- 8) To support the development of a Hub for VCSE organisations

The current level of reserves, excluding fixed assets and Programme Related Investments, is £496,341 which represents a shortfall of £63,784. Trustees will review and monitor the reserves position quarterly and identify actions to increase the reserves balance to the required level.

This policy will be reviewed by the Board of Trustees each year. The Deputy Chief Executive (Finance and Resources) will present the Trustee Board with a draft document and supporting materials that enables them to make an informed decision about levels of Reserves.

Investment Policy

The Board of Trustees have considered the most appropriate policy for investing funds, and has invested £526k in the following fixed term accounts, when the account matures the funds are rolled over provided the trustees consider the interest rate is acceptable: Bath Building Society £86k, Co-operative Bank £ 86k, Charity Bank £93k, Yorkshire Bank £88k, National Counties Building Society £87k Cambridge And Counties £86k. The balances of funds are to be held in bank deposit accounts. In addition the funds received from the Pennington bequest, in investments, have been retained in these investments which are managed by Smith & Williamson Fund Administration Limited on behalf of the charity.

Grants

The company does not make significant grants in its own capacity but acts only in partnership with various local and national government departments to administer the distribution of grants to other local charities and community organisations. Distributions are made in strict accordance with the criteria set by the original funding body and are included in the provision of services when payable.

The company itself distributes £1,000 annually.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The trustees are responsible for the strategic management and direction of the organisation. The day to day management is delegated to the Chief Executive. Each year the Board meets for two strategy, six business meetings and once for governance training.

Members of the Board of Trustees are elected from the membership at the annual general meeting. Officers of the Board of Trustees are chosen by the Board at the following meeting. Members of the Board serve for a three year term, whilst the officers are appointed annually from the membership of the Board of Trustees. Additional members can be co-opted to the board until the next AGM. Co-opted members can either stand for election at the AGM or be re-appointed at the first meeting of the board after the AGM.

Trustees are inducted by the Chief Executive and Chair and are provided with a handbook outlining their responsibilities. Trustees complete an annual skills audit and are given opportunities for training.

The organisation is affiliated to the following organisations that provide advice, guidance and support:

- National Association for Voluntary & Community Action (NAVCA)
- National Council of Voluntary Organisations (NCVO)
- Greater Manchester Centre for Voluntary Organisations (GMCVO)

FINANCIAL REVIEW

During the year the charity had a surplus of £27,590 on unrestricted income, this mainly relates to income received from partners in the State of the Sector Survey project which is due for payment to suppliers in 2017/18.

The deficit on restricted funds of £565,875 is due to income for activities being received in previous periods and being utilised in the year to 31st March 2017

SALFORD COMMUNITY AND VOLUNTARY SERVICES
TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2017

(Continued)

FUNDS HELD AS CUSTODIAN

As at 31st March 2017 CVS acted as custodian for the following organisations:-

• Salford Capacity Building	£6,282
• Salford Women's Centre	£782
• Asha Group	£720
• Interfaith Network	£5,065
• Ellesmere Park Tenants	£3
• Somali Group	£1,290
• Proud of Patricroft	£500
• Salford Veterans Breakfast Club	£4,446
• Positive Changes Group	£114
• Age Friendly Cities	£40,000
• Broughton Boxing Academy	£500
• Community Success Company	£200
• JVA Feedback	£217
• Lower Kersal Young Peoples Group	£55
• Lawler Residents	£1,316
• Rascals Community Centre	£250
• Salford Autism	£571
• Salford Lads Club	£19

Funds are held as custodian for organisations who do not have access to bank accounts or wish Salford CVS to act as their banker. The funds were received and placed within the accounts as current liabilities. Details of custodian funds are reported to the board on a quarterly basis.

DIRECTORS' RESPONSIBILITIES

Under company law the trustees have the same legal responsibilities as company directors and the title is interchangeable. Company law requires the directors to prepare accounts for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that year. In preparing those accounts the directors are required to select suitable accounting policies and then apply them consistently; make judgements and estimates that are reasonable and prudent; follow applicable accounting standards, subject to any material departures disclosed and explained in the accounts; and prepare the accounts on a going concern basis unless it is inappropriate to presume that the company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS


So far as the directors are aware, there is no relevant audit information (as defined by Section 418 of the Companies Act 2006) of which the company's auditors are unaware, and each director has taken all the steps that he or she ought to have taken as a director in order to make himself or herself aware of any relevant audit information and to establish that the company's auditors are aware of that information.

AUDITORS

Wyatt, Morris, Golland Ltd, Chartered Accountants, have intimated their willingness to continue in office as auditors to the company and will be proposed for re-appointment.

The above report has been prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small companies.

Signed on behalf of the Trustees


.....
C Fox

14/11/17

Approved by the Trustees:

SALFORD COMMUNITY AND VOLUNTARY SERVICES
TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2017

(Continued)

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF SALFORD COMMUNITY AND VOLUNTARY SERVICES

We have audited the financial statements of Salford Community and Voluntary Services for the year ended 31 March 2017 on pages 12 to 32. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charity's trustees, as a body, in accordance with section 144 of the Charities Act 2011 and the regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND AUDITOR

As explained more fully in the Trustees' Responsibilities Statement, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

The trustees have elected for the financial statements to be audited in accordance with the Charities Act 2011 rather than the Companies Act 2006. Accordingly, we have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

SCOPE OF THE AUDIT OF THE FINANCIAL STATEMENTS

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed, the reasonableness of significant accounting estimates made by the trustees, and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Annual Report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies, we consider the implications for our report.

OPINION ON FINANCIAL STATEMENTS

In our opinion the financial statements:


- give a true and fair view of the state of the charitable company's affairs as at 31 March 2017 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, and
- have been prepared in accordance with the requirements of the Companies Act 2006.

MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Trustees' Annual Report is inconsistent in any material respect with the financial statements;
- the charitable company has not kept adequate accounting records;
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Wyatt, Morris, Golland Ltd.
Statutory Auditors
Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006.
Park House,
200 Drake Street,
ROCHDALE,
Lancashire. OL16 1PJ


14 November 2017

SALFORD COMMUNITY AND VOLUNTARY SERVICES

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)

FOR THE YEAR ENDED 31 MARCH 2017

	Notes	Unrestricted funds	Restricted funds	Total funds 2017	Total funds 2016
		£	£	£	£
<u>Income and Expenditure</u>					
<u>Incoming resources:-</u>					
Voluntary income	3	103,904	742,441	846,345	2,011,958
Investment Income:					
Bank and building society income		5,904	404	6,308	6,340
Income from charitable activities:					
Charitable trading	4	10,923	550	11,473	12,077
Other income	5	83,735	10,850	94,585	49,515
		-----	-----	-----	-----
Total income	6	204,466	754,245	958,711	2,079,890
		-----	-----	-----	-----
<u>Resources expended</u>					
Charitable activities	7-8	169,172	1,327,824	1,496,996	1,522,372
		-----	-----	-----	-----
Total expenditure		169,172	1,327,824	1,496,996	1,522,372
		-----	-----	-----	-----
<u>Net incoming resources</u>					
<u>before transfers</u>					
		35,294	(573,579)	(538,285)	557,518
Transfers between funds	11	(7,704)	7,704	-	-
		-----	-----	-----	-----
Movement in funds		27,590	(565,875)	(538,285)	557,518
Fund balance brought forward at 1 April 2016		496,504	899,757	1,396,261	838,743
Fund balance carried forward at 31 March 2017		524,094	333,882	857,976	1,396,261
		=====	=====	=====	=====

The statement of financial activities includes all gains and losses recognised in the year.

All incoming resources and resources expended derive from continuing activities.

THE NOTES ON PAGES 15 TO 30 FORM PART OF THESE ACCOUNTS.

SALFORD COMMUNITY AND VOLUNTARY SERVICES

BALANCE SHEET AS AT 31 MARCH 2017

	<u>Notes</u>	£	2017 £	£	2016 £
<u>FIXED ASSETS</u>					
Tangible assets	13		6,838		11,481
Investments	14		20,915		13,915
			<u>27,753</u>		<u>25,396</u>
<u>CURRENT ASSETS</u>					
Debtors	15	163,911		112,444	
Cash at bank and in hand		1,962,842		1,379,620	
			<u>2,126,753</u>	<u>1,492,064</u>	
<u>CREDITORS</u> - Amounts falling due within one year	16	(1,296,530)		(121,199)	
			<u>830,223</u>		<u>1,370,865</u>
<u>NET CURRENT ASSETS</u>			<u>830,223</u>		<u>1,370,865</u>
<u>TOTAL ASSETS LESS CURRENT LIABILITIES</u>			<u>857,976</u>		<u>1,396,261</u>
<u>NET ASSETS</u>	17		<u>857,976</u>		<u>1,396,261</u>
<u>FUNDS:-</u>					
Restricted funds	18		333,882		899,757
Unrestricted funds	19		524,094		496,504
			<u>857,976</u>		<u>1,396,261</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2017.

The members have not deposited notice, pursuant to Section 476 of the Companies Act 2006 requiring an audit of these financial statements.


The trustees acknowledge their responsibilities for

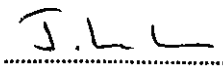
- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been audited under the requirements of Section 144 of the Charities Act 2011.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies.

The financial statements were approved by the Board of Trustees on 14/11/17 and were signed on its behalf by:


..... CHRIS FOX
Trustee


..... JANICE LOWNDES
Trustee

THE NOTES ON PAGES 15 TO 32 FORM PART OF THESE ACCOUNTS.

SALFORD COMMUNITY AND VOLUNTARY SERVICES

**CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 MARCH 2017**

	Notes	2017 £	2016 £
<u>Cash flows from operating activities:</u>			
Cash generated from operations	1	<u>583,914</u>	<u>565,606</u>
Net cash provided by (used in) operating activities		<u>583,914</u>	<u>565,606</u>
<u>Cash flows from investing activities:</u>			
Purchase of tangible fixed assets			(7,037)
Purchase of investments		(7,000)	(13,915)
Interest received		<u>6,308</u>	<u>6,340</u>
Net cash provided by (used in) investing activities		<u>(692)</u>	<u>(14,612)</u>
Change in cash and cash equivalents in the reporting period		583,222	550,994
Cash and cash equivalents at the beginning of the reporting period		<u>1,379,620</u>	<u>828,626</u>
<u>Cash and cash equivalents at the end of the reporting period</u>		<u><u>1,962,842</u></u>	<u><u>1,379,620</u></u>

1. **RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES**

	2017 £	2016 £
Net income/(expenditure) for the reporting period (as per the statement of financial activities)	(538,285)	557,518
Adjustments for:		
Depreciation charges	4,643	3,946
Interest received	(6,308)	(6,340)
Decrease/(increase) in debtors	(51,467)	67,285
Increase in creditors	<u>1,175,331</u>	<u>(56,803)</u>
Net cash provided by (used in) operating activities	<u>583,914</u>	<u>565,606</u>

SALFORD COMMUNITY AND VOLUNTARY SERVICES
NOTES FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2017

1. ACCOUNTING POLICIES

Basis of accounting

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

This is the first year in which the financial statements have been prepared under FRS 102. The transition from preparing the financial statement in accordance with FRSSSE (2015) to FRS 102 has had no material impact on either the financial position or the financial performance as previously reported by the charitable company.

Incoming resources

a) Donations and grants

Income from donations and grants, including capital grants, is included in incoming resources when these are receivable except as follows:-

- When donors specify that donations and grants given to the charity must be used in future accounting periods, the income is deferred until those periods.
- When donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred and not included in incoming resources until the pre-conditions for use have been met.
- When donors specify that donations and grants, including capital grants, are for particular restricted purposes, which do not amount to pre-conditions regarding entitlement, this income is included in incoming resources of restricted funds when receivable.

b) Legacies and interest receivable

These are included when receivable by the charity.

Resources expended

Resources expended are included in the statement of financial activities on an accruals basis, inclusive of any V.A.T. which cannot be recovered.

Certain expenditure is directly attributable to specific activities and has been included in those cost categories. Certain other costs which are attributable to more than one activity are apportioned across cost categories on the basis of the directors' best estimate.

The company does not make grants in its own capacity but acts only in partnership with various local and national government departments to administer the distribution of grants to other local charities and community organisations. Distributions are made in strict accordance with the criteria set by the original funding body and are included in the charitable activities when payable.

Fund accounting

Funds held by the charity are either:-

Unrestricted general funds - these are funds which can be used in accordance with the charitable objectives at the discretion of the trustees.

Designated funds - these are funds set aside by the trustees out of unrestricted general funds for specific future purposes or projects.

Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements. Separate asset accounts are not maintained for each fund, if a better return can be obtained by consolidating the assets. However, they should always be readily accessible, dependent on the fund involved.

NOTES FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2017
(Continued)

1. ACCOUNTING POLICIES (Continued)

Tangible fixed assets

Assets acquired by means of restricted capital grants for time limited projects are depreciated over the life of the project.

Depreciation is provided on other fixed assets at the following annual rates in order to write off each asset over its estimated useful life:-

Computer equipment - 33 1/3% on cost
Office equipment - 20% on net book value and 33 1/3% on cost
Fixtures and fittings - 20% on net book value and 33 1/3% on cost

Investments

Investments are valued at fair value. Where investments relate to publicly traded investments they are valued by the broker at mid-market price. The trustees consider this to be a reasonable approximation to bid price.

Taxation

The company is a registered charity and as such is entitled to the exemption from tax to the extent that the income received falls within section 505 I.C.T.A. 1988 and section 256 C.G.T.A. 1992 and is applied to charitable purposes only.

Pensions

Contributions in respect of the company's defined contribution pension scheme are charged to the income and expenditure account for the year in which they are payable to the scheme.

2) NET INCOME FOR THE YEAR

The net income for the year is stated after charging:

	<u>2017</u>		<u>2016</u>
	£		£
Auditors' remuneration (see note 9)	7,100		7,582
Depreciation	4,643		3,946
	<hr/>		<hr/>
	11,743		11,528
	<hr/> <hr/>		<hr/> <hr/>

3) VOLUNTARY INCOME

Unrestricted

a) Grants receivable / contracts

	<u>Revenue</u>		<u>Total</u>		<u>Total</u>
	<u>Grants</u>		<u>2017</u>		<u>2016</u>
	£		£		£
Unrestricted grants / contracts:-					
GMCVO- 'Taking charge' – GM Health and Social Care Engagement	1,230		1,230		2,460
Salford Third Sector Consortium	49,996		49,996		55,000
The Broughton Trust – Community Learning Trust	-		-		(3,222)
Salford City Council-Research Short Break Care	-		-		3,049
Big Assist	-		-		4,000
NHS Salford Clinical Commissioning Group	52,678		52,678		-
	<hr/>		<hr/>		<hr/>
Total unrestricted grants	103,904		103,904		61,287
	<hr/>		<hr/>		<hr/>
b) Pennington Bequest – unrestricted	-		-		53,115
	<hr/>		<hr/>		<hr/>
Total unrestricted voluntary income	103,904		103,904		114,402
	<hr/> <hr/>		<hr/> <hr/>		<hr/> <hr/>

SALFORD COMMUNITY AND VOLUNTARY SERVICES

NOTES FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2017

(Continued)

3) VOLUNTARY INCOME (cont'd)

Restricted

Salford City Council - VOCAL, Children Young People & Families	31,706	31,706	31,707
Salford City Council - Health and Social Care	39,811	39,811	39,810
Salford City Council - Strategic Development	85,000	85,000	85,000
Salford City Council - Infrastructure Training and Development	80,737	80,737	80,737
Salford City Council - Volunteer Centre	30,314	30,314	29,815
Salford City Council - 0-25 Research and Development	65,000	65,000	10,000
Salford City Council - Short Break Care Grants	30,000	30,000	-
Salford City Council - Social Value Alliance	-	-	47,040
Salford City Council - Hate Crime Grants	8,042	8,042	-
NHS Salford CCG Grant Distribution - Third Sector Fund	-	-	1,000,000
NHS Salford CCG - Little Pot of Health Innovation fund	100,000	100,000	100,000
NHS Salford CCG - JHWP fund	-	-	300,000
NHS Salford CCG - Volunteer Care Homes	30,000	30,000	-
NHS Salford CCG - Volunteering and Older People	60,000	60,000	60,000
NHS Salford CCG for Salford Together and Partnership Work	-	-	100,000
NW Social Value Foundation - Social Value Capacity Building	-	-	5,000
Salford Health Matters-Health & Wellbeing Network	27,878	27,878	700
Irwell Valley Sustainable Communities The Broughton Trust	-	-	7,747
Age UK Salford - Ambition for Ageing	26,000	26,000	-
Salford 4 Good	2,872	2,872	-
Big Lottery – Little Hulton Big Local	125,081	125,081	-
	<hr/>	<hr/>	<hr/>
Total restricted voluntary income	742,441	742,441	1,897,556
	<hr/>	<hr/>	<hr/>
Total voluntary income	846,345	846,345	2,011,958
	<hr/>	<hr/>	<hr/>

Pennington Bequest (2016)

A bequest to Salford Community and Voluntary Services was held in investments and managed by The Charity Service. In 2015 The Charity Service changed their business model which no longer included the management of the investments. As a result Salford Community and Voluntary Service received £39,200 in cash assets and investments valued at £13,915. Income from investments will be allocated to the Volunteers Expenses Fund and the cash assets will be used to further the Charity's objectives.

The Broughton Trust (2016)

The negative income relates to a credit issued to The Broughton Trust. The credit was issued to correct an overcharge in the previous period.

4) CHARITABLE TRADING INCOME

	Unrestricted Funds £	Restricted Funds £	Total 2017 £	Total 2016 £
Training fees	3,280	-	3,280	3,000
Payroll service	2,947	-	2,947	3,166
Other	4,696	550	5,246	5,911
	<hr/>	<hr/>	<hr/>	<hr/>
	10,923	550	11,473	12,077
	<hr/>	<hr/>	<hr/>	<hr/>

SALFORD COMMUNITY AND VOLUNTARY SERVICES

NOTES FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2017

(Continued)

5. OTHER INCOME

	Unrestricted Funds £	Restricted Funds £	Total 2017 £	Total 2016 £
Mailing, photocopying and other sales	48,125	10,850	58,975	28,475
Events	-	-	-	40
Other	35,610	-	35,610	21,000
	<hr/>	<hr/>	<hr/>	<hr/>
	83,735	10,850	94,585	49,515
	=====	=====	=====	=====

The other income relates to DBS checks. The associated direct costs of these checks amounted to £17,959 (2016-£16,097) which is included in note 7 under Beneficiary Support Costs.

6. TOTAL INCOMING RESOURCES

	2017 £	2016 £
Unrestricted	204,466	165,715
Restricted	754,245	1,914,175
	<hr/>	<hr/>
	958,711	2,079,890
	=====	=====

7. CHARITABLE ACTIVITIES

	Staff Costs £	Depreciation £	Other Costs £	Total 2017 £	Total 2016 £
Information, advice and support	546,713	4,643	252,787	804,143	690,325
Grants, administration and distribution	-	-	692,853	692,853	832,047
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	546,713	4,643	945,640	1,496,996	1,522,372
	=====	=====	=====	=====	=====

Other costs comprise:

	2017 £	2016 £
Grants distributed (see note 8)	692,853	832,047
Consultancy fees	59,466	37,066
Premises and equipment	56,323	41,218
Website costs	8,513	12,507
Communications, marketing and promotion	9,276	8,652
Beneficiary support, meetings and events	74,849	102,065
Staff recruitment, training and travel	22,773	10,513
Subscriptions and affiliations	3,187	2,092
Insurances	4,457	3,891
Donation – The Broughton Trust	-	10,361
Miscellaneous	1,643	3,848
Legal fees	3,494	378
Support costs (note 9)	8,806	7,870
	<hr/>	<hr/>
	945,640	1,072,508
	=====	=====

Grants distributed

All the grants were paid to not for private profit institutions in the Salford area and all were paid on behalf of the funder, who had requested the charity administer the funds for distribution.

The charity retains a proportion of funds for management and administration costs. The payment of grants is within the objects of the charity.

SALFORD COMMUNITY AND VOLUNTARY SERVICES

NOTES FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2017

(Continued)

GRANTS DISTRIBUTED (Continued)

The Broughton Trust Donation

Between August 2014 and July 2015 Salford Community and Voluntary Service and The Broughton Trust worked jointly to support the delivery of Community Learning Services in Salford by Salford Third Sector Consortium. This was the first year that Salford Third Sector Consortium had delivered this large contract for Salford City College. Due to technical issues with the Skills Funding Agency service delivery commenced late; and this coupled with a number of other teething problems meant the service did not deliver quite to profile in the period. In order to fairly share the financial impact of this under-performance, Salford Community and Voluntary Service' Board of Trustees agreed to make a donation to The Broughton Trust to offset part of the losses they incurred.

8. GRANTS DISTRIBUTED	2017	2016
	£	£
NHS Salford CCG Third Sector Fund		
Little Pot of Health Partnership and Improvement Fund	318,332	271,596
Healthy Schools Innovation Fund	117,372	66,994
Healthy Schools Universal Fund	88,124	54,881
Volunteers Expenses Fund	4,800	9,011
Little Pot of Health Wellbeing Fund	36,715	24,312
	<hr/>	<hr/>
	565,343	426,794
Innovation Fund		
Health & Wellbeing Innovation Fund	1,862	322,425
Little Pot of Health Innovation Fund	120,831	35,568
	<hr/>	<hr/>
	122,693	357,993
Other		
Salford CVS	1,000	1,000
Salford Together	-	46,260
Salford 4 Good	5,186	-
Hate Crime	7,292	-
	<hr/>	<hr/>
	13,478	47,260
Restricted fund	6,440	-
Prior years grants not taken up	(15,101)	-
	<hr/>	<hr/>
Total Grants	692,853	832,047

Grants Analysis 2016/17

Third Sector Fund

Little Pot of Health Partnership and Improvement Fund

18 grants with minimum recipient £5,984 and maximum recipient £29,854 total £318,332.

Healthy Schools Innovation Fund

20 grants with minimum recipient £385 and maximum recipient £15,000, total £117,372.

Healthy Schools Universal Fund

34 grants with minimum recipient £1,300 and maximum recipient £14,217, total £88,124.

Volunteers Expenses Fund

9 grants with minimum recipient £144.00 and maximum recipient £600.00, total £4,800.

Little Pot of Health Wellbeing Fund

41 grants with minimum recipient £370.00 and maximum recipient £1,000.00, total £36,715.

Innovation Fund

Health & Wellbeing Innovation Fund

1 grant with total £1,862.

SALFORD COMMUNITY AND VOLUNTARY SERVICES

NOTES FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2017

(Continued)

Grants Analysis 2016/17 (continued)

Little Pot of Health Innovation Fund

25 grants with minimum recipient £3,800 and maximum recipient £5,000.00, total £120,831.

Salford CVS – (Pitch in 60 Seconds at 2015 AGM)

1 grant of £1000.00

Salford 4 Good

8 grants with minimum recipient £686 and maximum recipient £750, total £5,186.

Hate Crime

11 grants with minimum recipient £220 and maximum recipient £1,000, total £7,292.

Restricted fund – Little Hulton Big Local

23 grants with minimum recipient £15 and maximum recipient £1,040.

Further information and details of recipients can be found at <https://www.salfordcvs.co.uk/grant-recipients-1>

9.	<u>SUPPORT COSTS</u>	<u>2017</u> £	<u>2016</u> £
	Accountancy	3,600	3,872
	Audit	3,500	3,710
	Bank charges	733	288
	AGM Expenses	973	-
		8,806	7,870
		8,806	7,870
10.	<u>STAFF COSTS</u>	<u>2017</u> £	<u>2016</u> £
	Staff costs comprise:-		
	Salaries (including redundancies)	478,070	393,825
	Social security	42,927	35,923
	Pension contributions	25,716	16,170
		546,713	445,918
		546,713	445,918

None of the trustees received any remuneration from the charity. One of the trustees were reimbursed a total of £97 travel expenses (2016 1 trustees - £24).

Three key personnel received total emoluments of £126,499. No employee earned £60,000 per annum or more.

The average number of employees in the year calculated on a full time equivalent basis was 18.39 (2016 – 13.9).

11. **TRANSFERS BETWEEN FUNDS**

Some transfers between restricted funds have been made where one fund has ended and other similar projects have been undertaken.

These transfers are within the scope of the restricted terms of the fund.

Certain transfers have been made from unrestricted funds where projects have had an excess of expenditure over income.

See note 19 for further details.

SALFORD COMMUNITY AND VOLUNTARY SERVICES

NOTES FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2017

(Continued)

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds	Restricted funds	Total funds
	<u>£</u>	<u>£</u>	<u>£</u>
Income and Expenditure			
<u>Incoming resources:-</u>			
Voluntary income	114,402	1,897,556	2,011,958
Investment Income:			
Bank and building society income	6,340	-	6,340
Income from charitable activities:			
Charitable trading	11,527	550	12,077
Other income	33,446	16,069	49,515
	<hr/>	<hr/>	<hr/>
Total income	165,715	1,914,175	2,079,890
	<hr/>	<hr/>	<hr/>
<u>Resources expended</u>			
Charitable activities	52,650	1,469,722	1,522,372
	<hr/>	<hr/>	<hr/>
Total expenditure	52,650	1,469,722	1,522,372
	<hr/>	<hr/>	<hr/>
<u>Net incoming resources before transfers</u>	113,065	444,453	557,518
Transfers between funds	(19,256)	19,256	-
	<hr/>	<hr/>	<hr/>
Net income for the year	93,809	463,709	557,518
Fund balance brought forward at 1 April 2015	402,695	436,048	838,743
	<hr/>	<hr/>	<hr/>
Fund balance carried forward at 31 March 2016	496,504	899,757	1,396,261
	=====	=====	=====

SALFORD COMMUNITY AND VOLUNTARY SERVICES

NOTES FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2017
(Continued)

13. <u>TANGIBLE FIXED ASSETS</u>	<u>Computers and other equipment</u> £	<u>Fixtures and fittings</u> £	<u>Total</u> £
<u>Cost</u>			
At 1 April 2016	32,204	15,641	47,845
Disposals	(13,274)	-	(13,274)
	<hr/>	<hr/>	<hr/>
At 31 March 2017	18,930	15,641	34,571
	<hr/>	<hr/>	<hr/>
<u>Accumulated depreciation</u>			
At 1 April 2016	21,420	14,944	36,364
Re Disposals	(13,274)	-	(13,274)
Charge for the year	4,504	139	4,643
	<hr/>	<hr/>	<hr/>
At 31 March 2017	12,650	15,083	27,733
	<hr/>	<hr/>	<hr/>
<u>Net book values</u>			
At 31 March 2017	6,280	558	6,838
	<hr/>	<hr/>	<hr/>
As at 31 March 2016	10,784	697	11,481
	<hr/>	<hr/>	<hr/>
14. <u>INVESTMENTS</u>	<u>2017</u> £		<u>2016</u> £
Brown Shipley Sterling Bond Inc Fund	13,915		13,915
Salford Credit Union – Programme related investment	7,000		-
	<hr/>		<hr/>
	20,915		13,915
	<hr/>		<hr/>

Brown Shipley Sterling Bond Inc Fund

Investments were transferred to Salford Community and Voluntary Services in April 2015 as part of the transfer of the Pennington Bequest and are included at the transfer value. The fair value at 31 March 2017 was £13,836. The trustees did not consider the difference sufficiently material to alter the carrying value in the accounts.

Salford Credit Union Investment – Programme related investment

Salford CVS made this investment as a result of the Pennington Bequest, a bequest held since 1974. This bequest came from an ex-resident of Salford who emigrated to Australia, leaving approx. £12,000 to provide an ongoing income for our organisation. The terms of the bequest stated that the money be used for charitable purposes for the benefit of Salford people who are in need.

In 2015 an investment fund for the Pennington Bequest was closed and the proportion relating to Salford CVS, £53,115, was transferred to the direct control of Salford CVS

In 2016 Salford CVS' Board of Trustees agreed to invest funds into a programme that would provide long-term benefit to the people of Salford and therefore saw the 'programme related investment' of £7,000 into Salford Credit Union as an ideal opportunity.

SALFORD COMMUNITY AND VOLUNTARY SERVICES

NOTES FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2017

(Continued)

15.	<u>DEBTORS</u>	<u>2017</u>	<u>2016</u>
		£	£
	Other debtors	151,335	101,683
	Prepayments and accrued income	12,576	10,761
		<u> </u>	<u> </u>
		163,911	112,444
		=====	=====

Included in other debtors is £3,000 not due for payment until after March 2019.

16.	<u>CREDITORS - Amounts falling due within one year</u>	<u>2017</u>	<u>2016</u>
		£	£
	Funds held as custodian trustee	62,330	33,262
	Accruals and deferred income	1,234,200	87,937
		<u> </u>	<u> </u>
		1,296,530	121,199
		=====	=====

At 31 March 2017, Salford CVS held funds as custodian trustee on behalf of 19 voluntary / not for profit organisations based in Salford (2016-14). Details are given in the trustees report.

Included in deferred income are grants totalling £1,060,000 relating to the 2017/18 year.

17.	<u>ANALYSIS OF NET ASSETS BETWEEN FUNDS</u>	<u>Tangible</u>		<u>Net</u>	
		<u>fixed</u>		<u>current</u>	
		<u>assets</u>	<u>Investments</u>	<u>assets</u>	<u>Total</u>
		£	£	£	£
	Restricted funds:-				
	Income funds	-	-	333,882	333,882
	Capital funds	-	-	-	-
		<u> </u>	<u> </u>	<u> </u>	<u> </u>
		-	-	333,882	333,882
	Unrestricted funds	6,838	20,915	496,341	524,094
		<u> </u>	<u> </u>	<u> </u>	<u> </u>
		6,838	20,915	830,223	857,976
		=====	=====	=====	=====

SALFORD COMMUNITY AND VOLUNTARY SERVICES

NOTES FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2017
(Continued)

18. RESTRICTED FUNDS

	Balance brought forward	- Movement in Year -		Transfers between funds: received/(paid)	Balance carried forward
	£	Incoming £	Outgoing £	£	£
<u>Income Funds</u>					
Salford City Council - Health & Social Care	-	39,811	(39,811)	-	-
Salford City Council - VOCAL, Children, Young People and Families	-	31,706	(31,706)	-	-
Salford City Council - Strategic Development	-	85,000	(85,000)	-	-
Salford City Council - Infrastructure Training and Development	-	80,737	(80,737)	-	-
Salford City Council - Volunteer Centre	-	31,184	(39,240)	8,056	-
Salford City Council - Public Health Social Value in Health and Care	2,610	-	(2,610)	-	-
Salford City Council - 0-25 Research and Development	8,300	65,000	(73,328)	28	-
Salford 4 Good	7,673	3,148	(7,913)	2,050	4,958
Salford 4 Good (Flood Monies)	2,835	3,972	-	-	6,807
NHS Salford CCG - Dementia APP	4,855	-	(4,855)	-	-
NHS Salford CCG - Demonstrating Impact	2,000	-	(2,000)	-	-
NHS Salford CCG - Grant Distribution Third Sector Fund	675,185	15,985	(605,110)	-	86,060
NHS Salford CCG - Grant Distribution Little Pot of Health Innovation Fund	84,401	90,174	(117,592)	(2,430)	54,553
NHS Salford CCG - Volunteering Older People	14,289	60,000	(67,988)	-	6,301
NW Social Value Foundation - Social Value Capacity Building	22,169	-	(19,063)	-	3,106
Volunteers Expenses Fund	303	404	-	-	707
Salford Health Matters - Health Wellbeing Network	-	27,879	(27,879)	-	-
NHS Salford CCG - Salford Together	56,764	22	-	-	56,786
Salford City Council - Social Value	18,373	-	(13,239)	-	5,134
Age Uk Salford - Ambition for Ageing	-	26,000	(10,500)	-	15,500
Salford City Council - Hate Crime Grants	-	8,042	(8,042)	-	-
Salford City Council - Short Break Care Grants	-	30,000	(4,000)	-	26,000
NHS Salford CCG - Volunteering Care Homes	-	30,000	(15,635)	-	14,365
Big Lottery - Little Hulton Big Local	-	125,181	(71,576)	-	53,605
Total restricted funds	899,757	754,245	(1,327,824)	7,704	333,882

**SALFORD COMMUNITY AND VOLUNTARY SERVICES
TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2017**

Continued

18 Details of restricted funds

Project Name	Funder(s)	Description of fund
Health & Social Care	Salford City Council	Funded jointly by Salford City Council and NHS Salford CCG to improve the capacity for clear and representative Voluntary and Community Sector involvement in the decision-making structures within the city around Health and Social Care.
VOCAL Children, Young People and Families	Salford City Council	Funded by Salford City Council, VOCAL CYPF brings together voluntary and community organisations working with children, young people and families in Salford. VOCAL CYPF provides broad ranging representation of the interests and views of members to the Salford Children and Young People's Partnership (Children's Trust). VOCAL CYPF activities are outlined in a business plan which includes contributions to commissioning, workforce development, communication and the overall partnership arrangements.
Strategic Development	Salford City Council	Funded by Salford City Council to support the VCSE sector to be engaged and involved in all aspects of strategic city partnership work, ensuring they understand, actively contribute to and influence key partnership areas of work Also supporting and enabling the VCSE sector to operate robustly within the Salford social, economic and political environment.
Infrastructure Training and Development 1-2-1 and Group Support	Salford City Council	Funded by Salford City Council to develop and improve the VCSE sector in Salford by providing training, information and 1-2-1 group support. This includes 1-2-1 IAG and training workshops on legal forms, business planning, governance, fundraising, funding bids, social investment, tendering, social value and demonstrating impact, equalities, and much more.
Salford Volunteer Centre	Salford City Council	Part funded by Salford City Council to support volunteering development, good practice and brokerage services in Salford – by the city's only accredited Volunteer Centre. Also funded by Salford CVS reserves and income generation activities
Social Value in Health & Care	Salford City Council (Public Health)	Public Health in Salford made this one-off investment in establishing and developing the Salford Social Value Alliance and Salford CVS were commissioned to provide management and administrative support for this project and hold the budget for the Alliance. Funds were also used to develop, host and populate a new Salford Social Value website for the Alliance (working with Carbon Creative); develop and keep updated an online Social Value Toolkit; deliver social value training to VCSE organisations; and to commission an external evaluation of work to date (CLES were appointed by the Alliance to do this work).
0-25 Research Worker Post	City of Salford – Children's Services	To identify the range of current VCSE services supporting children and young people with their emotional health and wellbeing needs, children with disabilities, and therapies – the 3 'test cases' for 0-25 integration. This analysis to include the costs and impacts of these activities thereby building up more detailed knowledge of community assets.

**SALFORD COMMUNITY AND VOLUNTARY SERVICES
TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2017**

Continued

18 Details of restricted funds

		<p>To improve the effectiveness of emotional health and wellbeing support and support for children with disabilities, and assist in the development of effective pathways including effective early intervention and prevention through identifying unmet need in voluntary and community organisations and social enterprises (VCSEs) working with Salford children and young people.</p> <p>To further develop the evidence base of need for emotional health and wellbeing support and support for children with disabilities in Salford by providing both quantitative information and qualitative case studies.</p>
Salford4Good	Income Generation	<p>Salford 4 Good is a partnership between 5 Salford community based organisations who have combined their expertise to make it easier for individuals and businesses to give time, skills, money and resources to local good causes. Salford CVS is the accountable body. Funds are raised by payroll giving, individual fundraising, event fundraising and an online shop. The aim of this partnership project is to support VCSE groups in Salford via fundraising initiatives. More information can be found at www.salford4good.org</p>
'The Salford Way' Dementia App	NHS Salford CCG - Joint Health & Wellbeing Innovation Fund	<p>To develop an application for mobile (smart) phones to enable people experiencing the onset of or living with dementia, their carers', family and friends to access an easy to use smartphone app where they can find out about local Salford services that are dementia friendly (e.g. shops, taxi firms, dentists, chiropodists, hairdressers, etc.) at the touch of a button.</p>
Demonstrating Impact	NHS Salford CCG - Joint Health & Wellbeing Innovation Fund	<p>To support voluntary, community and social enterprise groups in Salford to have the tools in place and the understanding to be able to evidence the impact they make. Training delivered as part of the project includes SROI and Social Auditing & Accounting. This project dovetails with Salford's ambition to be a Social Value City.</p>
Grant Distribution – Third Sector Fund	NHS Salford CCG -Third Sector Fund	<p>The aim of the project is for non-recurrent funding to be provided to Salford CVS to enable them to administer a grants bidding and allocations process with VCSE sector and other not-for-private-profit organisations (e.g. schools) in Salford. Categories of funding include the Little Pot of Health Wellbeing Fund, Little Pot of Health Improvement Fund, Volunteers Expenses Fund and Schools Initiatives.</p>
Grant Distribution – Innovation Fund	NHS Salford CCG	<p>The aim of the project is Innovation funding to be provided to Salford CVS to enable us to administer a grants bidding and allocations process for organisations providing social benefit to Salford residents. Categories of funding include Little Pot of Health Innovation Fund and Joint Health & Wellbeing Strategy Priorities Funding.</p>

SALFORD COMMUNITY AND VOLUNTARY SERVICES
TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2017

Continued

18 Details of restricted funds

Volunteering and Older People project	NHS Salford CCG – Integrated Care Programme for Older People (Salford Together)	To coordinate a ‘volunteering and older people’ project as part of the ‘communities as assets’ work stream of Salford Together (Salford’s integrated care programme for older people).
Social Value Capacity Building	North West Social Value Foundation (via Voluntary Sector North West) Salford City Council Public Health NHS Salford CCG (JHWB)	To provide intensive support to voluntary, community and social enterprise VCSE organisations in Salford in respect of monitoring, evaluation and social accounting, so that organisations can tell their stories robustly.
Salford Health Matters – Health 2 Wellbeing Network	NHS Salford CCG neighbourhood innovation fund GPs	Salford CVS is worked in partnership with Salford Health Matters, Inspiring Communities Together and Unlimited Potential to deliver this innovative pilot, which aimed to improve the health and wellbeing of the local population of Eccles and Irlam and reduce pressures on the primary healthcare system by signposting some patients to more appropriate services across the city (under the ‘Salford Together’ umbrella). This was achieved by increasing the quality of information, co-ordination and facilitation which enabled a greater number of people to access Salford’s community assets which, in turn, will improve their health and wellbeing. Salford CVS is employing a part-time Volunteer Coordinator for this project.
Salford Together	NHS Salford CCG	Salford Together is a partnership between NHS Salford CCG, Salford City Council, Greater Manchester West Mental Health NHS Foundation Trust and Salford Royal Foundation Trust, working alongside other partners including community organisations and older people to develop and deliver an integrated approach to improving health and well-being outcomes for older people. On behalf of the Community Asset Working Group, Salford CVS invited local voluntary and community organisations to identify and support locally based activity which helped to improve health and wellbeing outcomes for older people.

SALFORD COMMUNITY AND VOLUNTARY SERVICES
TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2017

Continued

18 Details of restricted funds

Salford City Council – Social Value		Salford CVS supported the cross-partnership Social Value programme in Salford by facilitating and administrating the Salford Social Value Alliance. This included organising, administering and chairing core group and large alliance meetings; designing and delivering training workshops for VCSE organisations in Salford; designing, hosting and populating the Salford Social Value website - www.salfordsocialvalue.org.uk ; Developing social value resources, including the Salford Social Value Toolkit; promoting good practice and acting as champion for Social Value across the City on behalf of the Salford Social Value Alliance - including encouraging public, private and VCSE sector organisations to make a Salford Social Value Pledge.
Hate Crime Grants	Salford City Council	Salford CVS administered grants on behalf of the Office of Police Crime Commissioner to deliver activities in Hate Crime Awareness week 6 th – 12 th February 2017.
Short Break Care Grants	Salford City Council	Salford CVS administered grants on behalf of Salford City Council. The aim of the fund is to promote innovation and development in the provision for of group based short break care for children with disabilities in Salford.
Volunteering Care Homes Project	Salford Together	The Salford Together Volunteering in care homes project aimed to develop volunteering opportunities in Salford care homes.
Ambition for Ageing	Age UK Salford	In partnership Age UK Salford (lead partner) and Inspiring Communities Together, to deliver a programme of work to enable older people's voices to be influential and ensure communities continue to become more age friendly. Salford CVS' role is to administer an investment programme which puts older people at the heart of designing the places they want to live in order to improve their wellbeing and environment.
Little Hulton Big Local	Big Local Trust	Salford CVS is acting as the Local Trusted Organisation (LTO) for Little Hulton Big Local, providing financial management, coordination and project management support to ensure the effective implementation of the Big Local Plan objectives.

SALFORD COMMUNITY AND VOLUNTARY SERVICES

NOTES FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2017

(Continued)

19. <u>Unrestricted Funds</u>	Balance	- Movement in Year -		- Transfers between funds -			Balance
	Brought forward	Incoming	Outgoing	Restricted funds	Utilised or released in year	Provided in year	carried forward
	£	£	£	£	£	£	£
General reserve	256,921	204,466	(169,172)	(7,704)	-	11,601	296,112
Designated funds:-							
Redundancy reserve	97,898	-	-	-	-	15,084	112,982
Development of the CVS Hub	22,776	-	-	-	(84)	(10,692)	12,000
Research & development	50,000	-	-	-	-	(50,000)	-
Volunteer Centre Salford	25,000	-	-	-	(8,056)	4,056	21,000
Gaps in funding	25,000	-	-	-	-	18,000	43,000
Consortia & Partnership	8,909	-	-	-	-	(8,909)	-
Salford 4 Good	10,000	-	-	-	(2,050)	(7,950)	-
State of the Sector Survey	-	-	-	-	-	39,000	39,000
	<u>496,504</u>	<u>204,466</u>	<u>(169,172)</u>	<u>(7,704)</u>	<u>(10,190)</u>	<u>10,190</u>	<u>524,094</u>

Designated Funds

The trustees agreed that provision should be made to earmark part of general funds to specific projects or reserves.

Redundancy Reserve – to provide for the cost of redundancy should the organisation have to close in the year.

Development of the CVS Hub – the provision to provide for the cost of repairs and redecoration and upgrading the internal communication systems made in the previous year was fully utilised in the year. CVS plan to develop a Hub for Salford VCSE organisations, providing office accommodation and back office services

Research and Development – to support costs of independent research and development as required by the organisation to develop new services for the sector plus 50% of service manager costs.

Volunteer Centre Salford – to support the unfunded delivery of services in the Volunteer Centre

Gaps in Funding – to provide funding to projects during gaps in funding and any additional needs identified during projects.

Consortia & Partnership – to support the development of consortia and partnerships in Salford.

Salford 4 Good – to support the development of the Salford 4 Good project in Salford.

State of the Sector Survey – to provide for the cost of the State of the Sector Survey 2016 for which income was received in 2016/2017.

CONT...

SALFORD COMMUNITY AND VOLUNTARY SERVICES

NOTES FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2017
(Continued)

20. CONTINGENT LIABILITIES

There were no contingent liabilities of a material amount for which provision has not been made in the accounts.

21. COMMITMENTS

Capital commitments

There were no capital commitments at 31 March 2017 (2016 - £Nil).

Operating Lease Commitment

At 31 March 2017 the charity had an annual operating lease commitment in respect of plant and machinery of £7,008 which expire within 1 year. It also had an annual lease for property rental of £9,200 p.a. plus service charge of £4,800.

Pension commitments

The company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the company in independently administered funds. The pension cost charge represents contributions payable by the company to the funds and amounted to £25,716 (2016 - £16,170). The amount due to the pension fund at the year end was £ nil (2016 - £13,889) and is included in the accruals.

22. Related Party Transactions

Salford Community and Voluntary Services manage the Salford Third Sector Consortium on behalf of the trustees of that organisation.

During the year, Salford Community and Voluntary Services charged Salford Third Sector Consortium £49,996 to manage Salford Community Learning contract. This amount was included within voluntary income under unrestricted grants / contracts.

All the above transactions took place on an arms length basis.

