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| **Little Hulton Big Local Board Meeting**  **Monday 3rd September 2018**  **18:00 – 20:20**  **Little Hulton Big Local Community Space M38 0BA**  **M I N U T E S** | | |
|  | **Introductions, Welcomes and Apologies**  **Present**  **John Butler (JB) Chair,** Alison Jones (AJ) LHBL Development Manager, Carole Gallagher (CG) Board member, Shelagh Higginbottom (SH) Board member, Sharon Higgins (SH) Board member, Stuart Wilde (SW) Board member, Anthony Kollie (AK) Board member  **In Attendance**  Ashley Chapman (AC) Salford CVS (minutes)  **Apologies**  Susan Owen (SO) LHBL Community Organiser, Kirsten Blackwood (KB) Deputy Chief Exec Salford CVS, Sharon Maddocks (SM) Vice Chair, Anthony Gritto (AG) Board member, Jackie Jones (JJ) Board member, Nathanial Lynch (NL) Board member, Kate Lewis (KL) Board member, Alison Sherrington (AS) Board member,  John Butler (JB) Chair, welcomed everyone to the meeting and noted apologies. Board members and attendees introduced themselves. |  |
|  | **Declaration of Conflict of Interests**  Discussion to take place around transferring Cleggs Lane’s money to year 2 of the budget. It was agreed Stuart Wilde (SW) would not be involved in the discussion. |  |
|  | **Minutes of last meeting & matters arising**  **Amendments**  Sharon Higgins’s name was recorded incorrectly – Sharon Higgin used in error.  **2 – Declaration of Interest**  Shelagh Higgin recorded rather than Shelagh Higginbottom.  The minutes of the meeting held on 6th August 2018 were subsequently approved as an accurate record.  Actions were discussed and action log updated. |  |
| **4.** | **Finance and Budget 2018 - 2019**  The LHBL financial year runs from 1st October – 31st September. Out of the three year plan, LHBL are nearing the end of their first financial year.  AJ presented the year 2 budget to the board, specifically the elements under activity. Budgets were calculated for the board to discuss. AJ informed the board that they have control over the budget and to raise any issues or suggested amendments.  **Employment and Training**  AJ to look at Care Leavers connections.  The board had no major issues with the year 2 budget. AJ to make minor changes to budget including LH Pound and The Hub. Further work will be done with KB in time for further discussion and approval at October’s board meeting.  There was a small discussion around the Legacy of LHBL. Overall the board felt the youth provision and the hub should be the core legacy of LHBL. It was agreed this discussion would be continued at a later date.  The board thanked AJ.  Anthony Kollie left the meeting 18:55. | **Action 4.1**  **Action 4.2** |
| **5.** | **Request for Financial Support – Incredible Edible**  Incredible Edible requested £4845 to run an educational partnership project. The project aims to equip local people with skills, knowledge and confidence in horticulture, leading to a recognised qualification.  The board felt positively about the project but required additional information; will the participants be Little Hulton residents, how sustainable is the project, further clarification around the cost and potential employment opportunities. The board agreed the financial request should come through the Step-Up grant process.  AJ to contact Incredible Edible to arrange a meeting to discuss the financial request. Carole and Stuart to attend meeting. | **Action 5.1** |
| **6.** | **Task Group Updates**   1. **Youth Work Training – Way Forward**   Meeting with Salford Intergrated Youth service and Raise the Youth went ahead. None of the board members who attended the training meeting were present. AJ to contact providers - a further discussion is needed before a decision can be made, this will be confirmed after the October board meeting.   1. **Neet Young People – Way Forward**   Emma James has completed a brief around further impacting on NEET. Meeting on Thursday 6th September for further discussion. Discussion will be brought to the board meeting in October for a final decision. If agreed the project will be funded from the Employment & Enterprise funding line.   1. **Workers Reports and Policies Way Forward**   AJ presented hers and Sue Owen’s worker reports which were circulated before the meeting.  The board thanked AJ and SO for all their work towards the Spirit of Little Hulton, the board agreed they both did a fantastic job.  **Enterprise Grant**  Craft Business, Coffee Monkey have applied for a grant of £500 to make and sell personalised mugs. The board agreed the grant subject to references.    **Step-Up grant**  1 request to set up a specialised hairdressers in the precinct. Currently waiting for further information.  START in Salford have set up a community based art hub in Walkden. Suggesting we submit an Expression of to Creating Civic Change. The board felt it would be a good place to build on activities with Walk the Plank and events based crafts. AJ to pursue work on this. | **Action 6.1** |
| **7.** | **AOB**  John informed the board that he is stepping down as chair due to other commitments. He doesn’t feel he is giving the board what it deserves. The board thanked John for his time on the board.  The Capital Project day is scheduled for Saturday 15th October from 10am – 4pm. Carole Gallagher, Claire Darlington, Sharon Maddocks have confirmed attendance. AJ stressed that in order for the capital project to move forward work needs to be done. All board members were asked to notify AJ if they can attend.  LHBL BBQ on Friday 21st September from 5pm at the LHBL premises. Invites to be sent out.  The meeting closed at 19:35. |  |
| **8.** | **Date and Agenda of next meeting**  The next board meeting will be held on Monday 1st October 2018, 6pm at the LHBL premises. |  |