**Job title:** **Children and Young People Project Worker**

**Responsible to: Chief Executive, Team Leaders, Management Team**

**Responsible for: Assigned volunteers, Social Work students**

Successful applicants will require a DBS check at Enhanced Level

**Minimum requirements:**

* GCSE English or equivalent - essential
* Relevant Children and Young People qualification (e.g. L3 Youth Work Practice, Children and Young People’s Workforce) – desirable
* Level 3 Award in Education and Training (PTLLS) or equivalent – desirable
* Paediatric first aid - desirable
* A basic qualification in counselling – desirable

If the successful candidate does not hold the qualifications specified as desirable, they will be supported with additional training where appropriate.

**Knowledge and Experience:**

* Knowledge of and empathy with the aims and objectives of Fortalice and the issues relating to domestic violence.
* Excellent knowledge of multi-agency working within the Bolton area when working with children and young people with complex issues
* An ability to build and develop supportive relationships with children and young people, maintaining professional boundaries.
* At least one years’ experience of working in a similar setting.
* Experience of delivering group work and individual support sessions with children and young people of all age ranges.
* Knowledge of domestic abuse and its effects on women and children.
* A good understanding of child development and the ability to identify environmental risks and impact.
* A sound understanding of safeguarding, child protection, Early Help, adults at risk and a commitment to follow procedure.
* Experience of preparing detailed assessments and reports evidencing child development and the impact of domestic abuse.
* The ability to build effective relationships, both internally and externally, showing sensitivity for others’ viewpoints and valuing diversity.
* Experience of basic counselling skills when working with children is desirable.
* A commitment to promote every child matters and its aims.
* Experience of working both independently and as part of a team.
* Experience of collating and analysing statistics and compiling reports.

**Skills, Abilities and Attitude:**

* An ability to undertake initial and on-going risk/needs assessments with children and young people.
* An ability to attend and participate in multi-agency meetings, identifying appropriate referrals for the service and interventions that can be implemented
* An ability to plan the delivery of individual and group sessions including creating, and using effectively assessment forms, evaluation tools to measure and record progress and outcomes, scheduling individuals sessions and the scheduling and delivery of group work sessions (session plans, venues, attendees etc.).
* Ability to communicate effectively both verbally and in writing to a wide range of audiences, including the production of clear, high quality assessments/reports.
* Have an open and welcoming manner and good communication skills with both adults and children.
* The ability to challenge inappropriate behaviour and support children and young people in implementing strategies to manage this more effectively.
* The ability to work effectively unsupervised and to prioritise tasks.
* The ability to monitor and evaluate services, collect statistics and provide regular reports in respect of progress and outcomes.
* An ability to identify and build good working relationships with appropriate venues and community services across the borough.
* To maintain accurate and up to date case records of contact with children, young people, parents and professionals in accordance with GDPR.
* Good motivation and an ability to use your own initiative.
* An ability to assist the work the organisation undertakes with groups of children in educating them on healthy relationships.
* Good literacy and numeracy skills.
* Good organisational skills.
* The ability to take responsibility for professional practice thus being able to reflect on previous experiences to improve your own practice.
* A commitment to personal development and learning.
* Good computer skills with a knowledge of Microsoft Office and email communication.
* Be committed to equal opportunities and demonstrate an ability to work in a non-discriminatory way.
* The ability to contribute to the strategic vision of the organisation.