**Salford CVS**

**Grow Well Fund**

**Expression of Interest**

**Guidance for Applicants**

May 2021

**Summary of the Fund Criteria**

* **Grants of up to £2,000** Salford-based VCSE organisations undertaking green and growing projects
* **Delivery period**: December 2021 – November 2022
* **Turnover limit** for organisations of £150,000
* **Closing date for Expressions of Interest:**
12:00 noon on Monday 5th July 2021
* **Closing date for Full Applications:**
12:00 noon on Monday 1st November 2021

The Grow Well Fund is delivered by Salford CVS with support from
RHS Garden Bridgewater and NHS Salford CCG

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**Grow Well Fund**

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**What is the Grow Well Fund?**

The restoration of [**RHS Garden Bridgewater**](https://www.rhs.org.uk/gardens/bridgewater) has been Europe’s largest gardening project, and it’s right here in Salford! Whilst there are lots of opportunities for local people to get involved in shaping the gardens, the RHS is keen to help get Salford growing.

We’ve matched funds from the RHS with existing money from NHS Salford CCG to create a £30,000 Grow Well fund to support new, or expand existing community growing projects which promote wellbeing. **Grants of up to £2,000** are available for voluntary, community or social enterprise sector organisations (with less than £150,000 turnover per year).

Please note that organisations must be FULL MEMBERS of Salford CVS to be eligible for funding. To apply for membership you can complete [**a simple online form.**](https://www.salfordcvs.co.uk/membership-signup)

**What sort of projects can be funded?**

We’re looking for projects that aim to get new people growing to help turn grey areas or unloved pieces of land into a riot of colour, locally produced food or habitat for wildlife. Examples include:

** Food Growing  Floral Displays  Community Gardens **

** Tree Planting  Greening Back Alleys  Community Orchards 
 Wildflower Planting  Gardening Competitions **

**What’s the process for applying?**

Applying to the Grow Well Fund is a 2-stage process:

**Stage 1 – Expression of Interest** – deadline 5th July 2021

This involves completing a simple form telling us about your organisation and your project idea. All expressions of interest will then be assessed by a panel and a shortlist drawn up of organisations invited to submit a full application.

**Support from the RHS** – colleagues from RHS Garden Bridgewater will be offering support for shortlisted organisations via workshops (ZOOM or in-person – to be confirmed). This will assist groups further to develop their ideas and think through the practicalities of delivering their project. Dates are to be confirmed.

**Stage 2 – Full Application** – deadline 1st November 2021.

All shortlisted organisations will then be invited to submit a full application with full details of their proposed project and costed project budget. Applications will then be assessed by a panel who will take final decisions on grants awarded.

**Who can apply?**

Only organisations that meet the criteria below will be eligible to apply:

* This fund is open to Salford-based voluntary, community or social enterprise (VCSE) sector organisations
* Of those people being supported through this fund (the beneficiaries) 100% must be Salford residents.
* The turnover limit for organisations applying is £150,000 per year
* Only one application per organisation may be submitted.

**What policies / other documentation is required?**

All organisations will be expected to have the following policies in place at the time of application:

1. Health and Safety policy
2. Equality/Diversity Statement or Policy
3. Public Liability Insurance (Cost can be included in budget)
4. Risk assessments (inc Covid-19 precautions) (if applicable to project)
5. Safeguarding Adults policy (if applicable to project activities)
6. Safeguarding Children policy (if applicable to project activities)

**Please note:** If your project involves working with children or vulnerable adults you will need to include a copy of the Safeguarding Policy.

**What support is available to applicants?**

Salford CVS can offer practical support to your organisation with developing policies, accessing volunteers, accessing wider funding, pre-application read-throughs/feedback etc.

If you need guidance or help in developing the required policies, please contact our Development Team by phone 0161 787 7795 or email at: office@salfordcvs.co.uk

For further information, visit our website at:

[www.salfordcvs.co.uk/development-support](http://www.salfordcvs.co.uk/development-support)

Also see our online Safeguarding in Salford resources: [www.salfordcvs.co.uk/safeguarding-salford](http://www.salfordcvs.co.uk/safeguarding-salford)

If you have any questions or concerns regarding completing the application please contact the Grants Team by phone 0161 787 7795 or email at: grants@salfordcvs.co.uk

**How to apply**

Please read this guidance in full to ensure your organisation and project application meets the criteria. Also please ensure you have read our [Terms and Conditions of Grant Funding](https://www.salfordcvs.co.uk/system/files/Salford%20CVS%20Terms%20and%20Conditions%20for%20Grants%20and%20Investments.pdf)

Organisations that wish to apply will need to complete the expression of interest form and submit it by email to grants@salfordcvs.co.uk in WORD or PDF format (ideally not as a scanned PDF). Alternatively, they can be posted to: Salford CVS, The Old Town Hall, 5 Irwell Place, Eccles, M30 0FN

**When is the closing date for Expressions of Interest?**

The fund will close to expressions of interest at **12:00 noon on Monday 5th July 2021**. Late expressions of interest will not be considered.

**Any further questions?**

Please contact the Grants Team by phone 0161 787 7795 or email at: grants@salfordcvs.co.uk

**Completing the Expression of Interest Form**

About your organisation

**Question 1)** – Please state the name of your organisation.

**Questions 2 & 3)** – Please give **two** contact names, telephone numbers and email addresses.

**Question 4)** – Only organisations that are FULL MEMBERS of Salford CVS are eligible to apply. If No, you need to apply to join Salford CVS as soon as possible at: [www.salfordcvs.co.uk/membership-signup](http://www.salfordcvs.co.uk/membership-signup)

**Question 5)** – Please provide your organisation’s turnover (revenue / income) for the most recent financial year. The turnover limit on this fund is £150,000.

**Question 6)** – Please restate the name of your organisation.

**Question 7)** – Please tell us how your organisation is constituted. Unincorporated Organisations / Community Groups will not have an Organisation Number.

**Question 8)** – Please tell us which policies, procedures and insurances you currently have in place. If you don’t have all of these in place development support is available from Salford CVS.

About your project idea

**Question 9)** – Please give your project a memorable name. This helps us identify your project should your application be successful.

**Question 10)** – Please explain what you would like to do and how a Grow Well grant would help you achieve this.

**Question 11)** – Please tell us if you have an idea of how much your project will cost.

**Question 12)** – Please confirm the status of your rights to use the land that you wish to use. Please note that full applications will require a copy of written permission from the landowner and confirmation of their public liability insurance.

**Question 13)** – Please give full details of where the project will take place

Please enclose

The assessment panel would appreciate a few photos of the plot you’re thinking of transforming for this project. Please enclose up to 3 photos.

Declaration

Please confirm that you have read the [Terms and Conditions](https://www.salfordcvs.co.uk/system/files/Salford%20CVS%20Terms%20and%20Conditions%20for%20Grants%20and%20Investments.pdf) of this grant by giving the name and role of the lead applicant.