

Healthy Schools Fund Partnership Challenge

Grants of up to £15,000 for Salford primary schools
with a VCSE sector partner or partners
2019/20

Closing Date
14.10.18



Salford CVS
making a difference in Salford

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Clinical Commissioning Group

Healthy Schools Fund Partnership Challenge Guidance Notes



Grants of up to £15,000 to help improve the health and wider wellbeing of children in primary schools

To give your school the best chance of success please read the following guidance notes and criteria carefully.

What is the Healthy Schools Fund Partnership Challenge?

The Partnership Challenge is a small grants pot for partnership projects involving at least one primary school in Salford **and** one Salford-based* VCSE sector organisation. Up to four project partners (schools and VCSE organisations) can be involved in one project.

The fund may represent an opportunity to try a new approach. Remember we want to fund you to make a difference to your pupils and the wider community in Salford.

Funding Criteria

- The Healthy Schools Partnership Challenge is designed to develop partnerships between primary schools and Salford-based* VCSE organisations. These new partnerships will work to engage families and communities in the life of schools and support the development of community assets that improve the health and wider wellbeing of Salford's children.
- VCSE organisations must have a base in Salford. The services they deliver must be in Salford for Salford children and their families.
- All applications must address one or more of priorities below:
 - ⇒ Increased number of children taking part in health and wellbeing activities
 - ⇒ Improved health and wider wellbeing of Salford's children
 - ⇒ Increased confidence of children
 - ⇒ Improved mental health and emotional wellbeing of children
 - ⇒ Increased family engagement in the life of the school
 - ⇒ Increased number of community assets operating in partnership with primary schools
 - ⇒ Increased community engagement in the life of the school
- Application must demonstrate Social Value
- Organisations, including partner organisations, who have applied for the Healthy Schools Fund (2018-19) or Healthy Schools Partnership Challenge (2018) can apply but this must be for a different activity.
- Organisations, including partner organisations, must have submitted all due monitoring from previous grants to Salford CVS.

*Definition of Salford Based - organisations that have offices in Salford, **OR** have a track record of delivering activities for Salford residents in Salford, **OR** have articles of association which stipulate working to benefit the people of Salford.

Make up of partnerships

As this fund seeks to promote partnerships, bids of up to 4 partners in total are positively encouraged. Applications must contain at least one Salford Primary School and one VCSE organisation working in partnership. School clusters can apply where a lead school from within the cluster takes responsibility for the activity and monitoring and evaluation being carried out across the schools. Partnership working is important to CVS; successful project will commence with a kick-off meeting with Salford CVS' Healthy Schools Development Worker and all the partners in the project.

How much and deadline?

Please apply for the amount you actually need for your project and break these costs down in your application. You can bid for a maximum of £15,000 per application. All partners involved with the bid need to be clearly identified and contact details provided. The deadline for this fund is **12.00 noon on Friday 14th October 2019**. Late applications will not be considered.

Only one application per Salford Primary School or VCSE organisation can be submitted.

The panel will be scoring your applications based on your answers to the questions below. Please read the guidance for each of the questions and be clear and concise in your answers.

N.B. We are unable to give money to the following: Individuals; any activities that promote the advancement of religion or politics; proposals that are in breach of equalities or other relevant legislation; activities or services that are delivered outside of Salford; applications from freelance consultants; improvements to land or buildings that are either privately owned or the responsibility of a statutory authority.

VCSE organisations (Non-school eligible organisations) must:

- Be a member of Salford CVS (if you are not a member of Salford CVS please submit your completed membership form with your grant application form - if you do not do this your bid will not be considered).
- Have a governing document (e.g. Constitution), Management Committee and Bank Account (with 2 signatories who are not related to each other)
- Deliver services in Salford for Salford children and Innovation funded activity must take place solely in Salford and be closely related to schools
- Provide evidence that they meet the [Salford Safeguarding Standards](#).

Only one application per organisation can be submitted.

Please note all applications will be cross-referenced against other funding sources in the City to ensure projects are not being double-funded.

Important Dates:

- Closing date: 12.00 noon on Monday 14th October 2019
- The lead partner will be notified of the funding decision: Friday 22nd November



How to complete the application form

Contact Details:

Question 1– About the Lead Partner

Please provide full details and postal address

Question 2a - Contact details

Please provide the details for the lead member of staff on this project, and another lead of the VCSE organisation.

Question 2b - About Partner Two

Please provide the contact details for partner two. If a school, one of the contacts **must** be the school's head teacher.

About the Partnership

Question 9 - Lead Partner

Describe your organisation in 50 words, give us an overview of what you do.

Questions 10 - Describe your partnership

This is important part of the project. Please describe who is involved in the partnership, how did it form, how will the partners work together? Please also describe any track record that you have of working together previously.

About your project

Question 11 - Project Name

It's a good idea to give your project a memorable name that is different to the name of your organisation

Question 12a - Please describe the project in 50 words

This needs to be a summary of the project you're looking for funding for, not your organisation or school. This information will be used by Salford CVS for reporting and promotion purposes.

Question 12b - Please give details of what will be delivered through this project

This section should include what you intend to do through this project and how it will positively benefit the health and wellbeing of your pupils (and their families if relevant). Please assume the reader has no prior knowledge of your school or VCSE organisation and this type of project. Remember to include details of how many sessions will be delivered and over what period (e.g. 1 x 2hr session a week for 10 weeks). Also describe who will be delivering the project (e.g. staff, volunteers, external sessional staff etc.)

Question 13 - How will your project deliver on the priority outcomes

It is vital that your project addresses the priority outcomes for children in Salford. If you feel you need assistance please contact Anna Horton, Healthy Schools Development Worker (for contact details see final page).

Questions 20 - 24 - Maximising the benefits for Salford

These questions help you consider the wider added social value that your project might deliver for the people, economy and environment in Salford. How can your project maximise the benefit for people in Salford.

Question 25 - Where in Salford will the activities take place?

Please tell us the location (or locations) of where your project will be delivered.

Questions 26 - Has this project been discussed with the school nurse? / Name of Nurse

It is important that projects have been discussed with the school nurse and any concerns addressed. If you do not have a school nurse please discuss the project with the Health and Wellbeing lead in the school.

Question 27 - How will the project's benefits be sustained beyond the lifetime of this grant?

How will the project be continued or the benefits sustained after any Healthy Schools monies have been spent?

Question 28 - How will you share the learning from this project?

How will you share what you have learnt from the project with other schools, VCSE organisations or the wider Salford Community

Question 29 - Please provide a breakdown of the budget for this project.

Use the budget sheet to explain what you want the money for. The description needs to be clear. Please include calculations to help us understand how you've reached each figure.

Example 1 **Acceptable:** VCSE Staff costs - 15hrs/wk @ £10ph x 26 weeks = £3,900
Not acceptable: Staffing £3,900

Example 2 **Acceptable:** Refreshments @ £2.50pp x 20 people x 6 events = £300
Not acceptable: Refreshments at events = £300

Question 30 - Declaration

We do not need signatures from you at this stage.

Need any help?

If you feel you need some advice or support please contact Anna Horton, Healthy Schools Development Worker on **0161 787 7795** or email: anna.horton@salfordcvs.co.uk

The Grants Team can also provide advice. Please phone Ashley or Cathrine on **0161 787 7795** or email: grants@salfordcvs.co.uk

We support organisations that pay their staff the UK Living Wage of £9.00 per hour (or more)



Calling all organisations in Salford...

Unleash your creativity and go **Social in Salford**



When **planning your project** have a think about how you can deliver your activities for the benefit of Salford

You could support other community / voluntary organisations and independent local businesses by shopping locally and keeping the money in Salford!

You can also do your bit for the environment by choosing greener products as well as reusing, recycling or composting any waste.

As you already support volunteering you're doing great things for local people. However you might be able to involve new groups in the project or help people develop new skills.

One way of describing these added benefits is 'social value'.

Spending with Salford in mind

Venue Hire Hiring community owned or managed venues helps maintain Salford's important community assets.

Refreshments Will refreshments be healthy? Will you include vegetarian, vegan, kosher and halal options? Will you be supporting local, independent shops or businesses?

Marketing and Publicity Have a think how you can support local printers or suppliers. Will you be using recycling paper, card or other materials?

T-shirts and other merchandise Whilst the vast majority of merchandise is manufactured in the far east, you can still do your bit for Salford and support local suppliers and shops. Organic cotton t-shirts are now more readily available.

Entertainment / activity costs Help keep your money within Salford and use local, independent businesses and suppliers where possible.

Awards and Certificates These could be hand-made by local people, and reflect the culture of Salford.

...plus lots of other amazingly creative ideas from your project team!



Help make Salford 10% Better



Together with our partners Salford CVS want to tackle the inequality and poverty in Salford and improve wellbeing and quality of life for the people who live here. Our aim is to maximise the local benefit from all money spent in Salford. The **10% Better Campaign** invites you **make a pledge** to help make positive difference in.