**Little Hulton Big Local Partnership Board**

Minutes of the Meeting held 4th January 2021 via Zoom

Present: Anthony Gritto, Jasmin Bakhre, Kirsten Robinson, Sharon Higgins, Sharon Maddocks, Rebecca West and Steve Skinner

In Attendance: Alison Jones, Helen Johnson (minutes) and Susan Owen

Apologies: Entela Isufi, Carole Gallagher, Gemma Fish, Nathaniel Lynch and Shelagh Higginbottom

1. **Everyone was welcomed to the meeting and apologies were given.**

Sharon gave thanks to Alison, Sue and the volunteers on behalf of the board for all of the work that they have done for the people of Little Hulton. A thank you from the board will be presented to the volunteers who worked over the Christmas period, written by Alison.

1. **Declarations of conflict interest.**

There were no declared conflicts of interest.

1. **Minutes and matters arising**

The minutes from the previous meeting on 7th December were agreed as a correct record.

All matters arising have been dealt with apart from:

**Kirsten to draw up agreement for LTO and budget costs for employees – Kirsten to do asap.**

Some of the money from the £500 that was to be used for activity packs for older people has been used to get packs together for young people who weren’t referred to the toy appeal. Grant money has been secured to do work with older people.

1. **Finance and plan extension**

Kirsten talked through the budget up until the end of November.

Money spent £17,480

Deficit £16,500 – still awaiting the Big Local money which was received in December and will appear on the December budget spreadsheet.

The budget is going to plan.

1. **Updates**

**Peel Park bike track**

There have been two meetings, an assessment meeting with Big Local to ensure the money is in place and a pre-construction meeting in early December. The start date is should be around the first week of March with a completion date of May – this is Covid/lockdown dependant. There is another meeting in early February.

Access Sport have put back their revenue work period until March 2022. This work will focus on how to build a cycle club to build community interest. This has been put back due to not being able to be carried out due to Covid restrictions.

The building plans are in for planning. So far there have been 6 comments. A response from them in due this week/next week.

**Pavilion**

The charity has done all that can be done with regards to the shorter lease on the pavilion. Alison has responded to the heads of terms etc and it is now down to them. Alison will contact Salford City Council and chase it if there is no response by next week. This is in order to agree the lease.

**Christmas**

There were roughly 500 referrals for individual children. The need for toys was met. The Nando’s vouchers were also given out, and Nando’s gave some extra vouchers for free. 150 bags were given to older people. 200 family food bags have been given out between Christmas and New Year. The food club ran on the 23rd December and also between Christmas and New Year and 66 families attended. There are reports of more people without children using the food club. Over December around 1,000 parcels, gifts, food have been given out. Volunteers have been utilised, including some volunteers from Salford CVS so it has been well supported.

Most grants which have been applied for have been successful.

In order to be safe, precautions were made including limiting the number of volunteers, spreading out within the hub, enforcing social distancing and asking those who felt unwell to stay away.

The food club will open each Wednesday and the foodbank run by Salford foodbank will run each Thursday.

1. **Grants**

Visit from the Stork CIC have asked for a grant to do more group work which will start online but will eventually be face to face work. This will run alongside their current baby bank work and will be further supporting families. They have employed two local people and they will be trained to do group facilitation.

The board agreed to the grant.

1. **Lease 27-29**

Jen Patel has asked if the lease wants to be continued for 27-29. The option is to do a 3 year lease with an 18 month break clause meaning that the lease would run for 18 months with an option for a further 18 months.

**ACTION: Rebecca to report back on whether this is at a peppercorn rent**

The board agreed to the lease extension.

Jen also asked if there was any idea of the current expected timescale for the pavilion. Alison said that in 18 months’ time, there should be a clearer idea of what will happen.

1. **New plan – next steps/plan review next steps**

The current plan finishes at the end of March. The original plan was to do a consultation but due to heightened Covid cases, Alison asked if this was the right time to do a consultation. The board agreed that the consultation should wait until restrictions are lifted.

Steve informed the board that it would be easier to ask for a 6 month extension. Steve also said that some other Big Local areas have done consultations in lockdown but as it seems a more desperate time right now then it is probably best to postpone until early summer.

The board agreed to a 6 month extension.

Grant money for the food work sits in the charity. Enough money has been secured until the end of the financial year. £3,000 has been offered on top of this and more funding will be available in February. The charity will need to think about how to spend the money, this will be a charity decision not the board. The hidden costs for food work is the staff time and some funding money going to the charity could contribute to staff time.

Board to request funding to be used for staff time to the trustees of the charity.

The charity owes some money from the Children In Need money for Mandy’s time in November and for Alison’s work in December for small group sessions.

**ACTION: Alison to invoice the charity on behalf of Big Local**

The planning workshop on 6th February is now postponed due to lockdown and will need to be re-arranged once the plan extension is sorted.

1. **AOB**

Alison attended a meeting about health-led joint working about doing things differently in Little Hulton and Walkden. This will be around delivery in regard to health and wellbeing. Alison’s first point is that they need to listen to local people. If anyone has anything interesting to add then contact Alison.

**ACTION: Alison to send out information on the health-led joint working to Sharon H and Rebecca.**

Alison also mentioned vulnerable young people and how they will be supported if schools close. There is an attempt to revitalize community committees for Little Hulton and Walkden in a Zoom meeting which will be open to the public. If anything develops with this Alison will inform the board.

Meeting ended: 5:52pm

**Date and time of next meeting: Monday 1st February 2021 5.00pm - 7.00pm via Zoom**