**Little Hulton Big Local Partnership Board**

Minutes of the Meeting held 1st March 2021 via Zoom

Present: Anthony Gritto, Fay Flatt, Jasmin Bakhre, Kirsten Robinson, Nathaniel Lynch, Rebecca West, Sharon Higgins, Sharon Maddocks, and Steve Skinner

In Attendance: Alison Jones and Helen Johnson (minutes)

Apologies: Carole Gallagher, Entela Isufi, Gemma Fish, Shelagh Higginbottom and Sue Owen

1. **Everyone was welcomed to the meeting and apologies were given.**
2. **Declarations of conflict interest.**

There were no declared conflicts of interest.

1. **Minutes and matters arising**

The minutes from the previous meeting on 1st February were agreed as a correct record.

All matters arising have been dealt with apart from:

Rebecca to report 27-29 peppercorn rent

**ACTION - Rebecca will chase Jan Patel and let Alison know.**

Contact Mustard Tree to formally ask what their plans in Little Hulton are

Alison has emailed the CEO of Mustard Tree but hasn’t had a reply.

**ACTION - Alison will email Mustard Tree again and Sharon Higgins will also ring.**

1. **Finance**

Kirsten talked through the October 2020 – January 2021 expenditure.

Income from Big Local £47,844 Total Income £49,016

Actual expenditure

Activities £7,264 – mainly grants

Employee fixed costs

Premises costs £4,108

LTO costs £3,648

Total £36,210 net income £12,806 – will last until the Big Local funded period ends.

Alison reported that the boiler at the hub isn’t currently working so hoping that it won’t be a major fix.

Extension plan should last until September and the last plan.

The extension plan budget was discussed.

Discretionary grants £3,000 – board agreed

Small grants £5,000 – board agreed

Meetings and events £1,000

Peel Park Pavilion £500

As a safety net, it was agreed to put an extra £1,000 in the meetings and events so if consultation money isn’t obtained then there will be money available through the meetings and events budget.

Meetings and events £2,000 – board agreed

Volunteer expenses £250 – board agreed

Youth Delivery £5,000 – board agreed

Activities £14,000 – board agreed

Employee costs £29,119 – board agreed

Building costs £5,638 – board agreed

LTO £4,920 – board agreed

Total expenditure budget for next 6 months £53,677

It was agreed by the board that large open access youth provision should start up again in September, giving time to prepare for it. Money from the charity and Children In Need fund will go towards small group/targeted youth work. It was suggested the time before the large open access youth delivery starts could be spent doing consultation work so it can be clear what will be delivered, what provision is wanted and have an aim to keep it going for the long term under the ‘new normal’.

It was suggested that there could be an incentive for doing the consultation where the kids that take part can win something – the board agreed that this was a good idea.

Rebecca mentioned a survey that ForHousing did with young people at the beginning of the year and said she will share the results.

**ACTION – Rebecca to share youth survey results with Alison**

£261,111.46 is left of the Big Local money. £50,000 is to be allocated for the next 6 months, £200,000 is to be allocated in the next plan.

It was decided that a workshop is needed to go through future plans for the pavilion and youth provision rather than trying to cover this in the board meetings. **It was decided that this workshop meeting would be arranged for Saturday 27th March 10.00am – 12.00pm via Zoom and will be led by Steve.**

**ACTION – Alison to update the Big Local extension plan and circulate it to board members this week for comments. This will be submitted with the budget to Big Local next week.**

1. **Updates**

**Peel Park**

The bike track has been slightly delayed to an April start. Kenyon Road car park will be used as the compound for the work. Alison has asked them to look at the placements offer for young people through Sale Sharks or for help with the car park when work finishes.

**The pavilion**

Alison will send an email for use of the building from April onwards for the charity. The idea is to take on the building first, then the car park once work has finished. Alison needs to chase the insurance and the third coffee machine quote.

Planning permission for the pavilion doesn’t need to go to full planning committee. The planning officer is in conversation with the architects over some small issues – electric charging points which Charlie has said isn’t in the budget. £25,000 Pocket Parks funding is sat in Salford City Council but delays are due to Andy from RHS isn’t allowed to do activity due to restrictions. The artist has started on the willow structures and they should be close to completion by Wednesday. It’s located in front of the bowling green. The artist is looking forward to engaging people. Wellbeing packs for older children (from the Children In Need money) are available and will run alongside the open day at the bike track and the Den in Walkden on Saturday 20th March. The open day is invitation only based on existing lists and when the young people pick up the wellbeing packs there will be chance to have some face to face engagement.

**Food work**

The food club is now dealing with up to 90 people per week. The food club is going to start picking up cans from Salford Foodbank as a weekly thing until Easter.

**Youth Activity**

Open days (mentioned above) is happening as part of the youth partnership. Also, money from the holiday hunger scheme will be available. Work is being done on distanced activities. The partnership is working well. During the summer term, Foundation 92 will do sessions in Peel Park, Walk the Plank are doing sessions and possibly some boxing sessions will be available. Awards for All money in the charity has been used for enrichment sessions.

**Charity**

The trustees continue to meet – there are still some vacancies for trustees available. The next meeting will be discussing the direction that the charity is going in, looking at offering some food work where staff are paid for by Big Local and try and get some funding bids for assisting with the food work from Salford CVS and Coalfields. The decision about the community researchers funding will be announced at the end of March. Mandy has done a Youth Unity page on the website.

1. **Transitions – what’s our road map?**

This is going to be covered in the workshop session including looking at the holding account and road map timescales and how they can be transferred to the charity.

1. **Mental Health and Wellbeing**

Sharon Higgins shared updates on mental health and wellbeing. The meeting between Public Health England and Community Health Workers from Salford City Council was about rolling out wellbeing and health in the community. Sharon emailed Di Critchley from the Salford Clinical Commissioning Group, with the proposal for Health Creation in Salford, Community Led Support and about catching stories. Sharon did a summary of the work of Little Hulton Big Local and CommUNITY Little Hulton so that Di was aware.

**ACTION – Alison to send Sharon a copy of the Little Hulton Big Local/CommUNITY Little Hulton booklet so she can send on to Di Critchley**

Sharon also included information about identified needs in the community, plans about getting back to normal, and outside and community activities in her email to Di.

Sharon talked about two new Facebook groups which are popular, Salford Wildlife Group and Salford Wildlife Art Group. People are taking photos of wildlife and post to the group on Facebook. It is great for social interaction, mental health and wellbeing. Sharon asked what the board members thought about putting up posters and advertising these activities so to get the idea to people who have a lack of tech. Sharon suggested putting up posters at the hub. Sharon will report back with feedback from the email.

Alison asked Sharon if she needs a computer to help her with this work and suggested putting an extra £250 in the volunteer expenses budget so to support a request for a computer for Sharon. Fay mentioned that Inspiring Communities Together do tablets at discount prices.

**ACTION – Fay to email Sharon Higgins about Inspiring Communities Together**

It was suggested to Sharon that if Inspiring Communities Together didn’t work out, that she should liaise with Alison to get a reconditioned computer through the volunteer expenses budget.

Anthony informed everyone about the Community Led Support project in Walkden and Little Hulton. The aim is to co-design a change in adult social care and work through community hubs. He has an induction meeting on Thursday and a planning meeting mid March. Anthony will keep the board updated.

1. **Leadership Academy**

Steve reported that the deadline for applying to become part of the leadership academy has been extended to Friday 5th March. There are four places for residents in each partnership. Three people from the board expressed interest Sharon M, Sharon H and Jasmin. Sharon M and Sharon H said they would apply, Jasmin said she was quite busy with her work but would try her best to sign up in time.

1. **AOB**

Alison informed everyone that there will be a change of energy supplier. The gas and electric has been switched from Eon to Utilities Warehouse. The broadband will remain with Talk Talk.

The City Mayor is doing a visit to the food club on Wednesday 10th March 9.00am-9.30am. Anyone is welcome to come along.

Alison sent an email to the trustees informing them of the challenges this month. The money for the Children In Need needs spending on wellbeing packs and distanced activities and quick decisions are needed on spend. There’s £6,000 that needs spending. The Integrated Youth Service who suggested that kids want clothing and Alison has suggested including £10 Tesco vouchers in the wellbeing packs which would be a spend of £1,500 on vouchers. The trustees were happy with this. 50 wellbeing packs are going to Harrop Fold, 100 are for the open day at Peel Park and The Den. If there are any spare after the open day, they will be sent on to Harrop Fold.

Mandy needs to pay for the development of the disposable cameras which will be a cost of £300, the trustees have agreed this.

There is some money via the Shop or Drop project which needs to be used by the end of March, Alison suggested using it for school uniform for the kids. Forever Manchester money can help to develop food bags for the pantry and also buy baskets, and an online system into the next financial year.

In late March there is a celebration of the Unlimited Project. Vouchers will be given for awardees as a way of celebrating and there will also be an online networking event at the end of March. Alison suggested that Jasmin could be a speaker.

It was decided that the next meeting dates would change due to bank holidays. **The meeting on 5th April will now take place on Tuesday 6th April, and the meeting on 4th May will not take place on Tuesday 5th May.**

Meeting ended: 6:52pm

**Date and time of next meeting: Tuesday 6th April 2021 5.00pm - 7.00pm via Zoom**